



**JULY 2012**  
**FLSA: NON-EXEMPT**

## **FACILITIES WORKER/PAINTER**

*This class specification indicates, in general terms, the type and level of work performed as well as the responsibilities of employees in this classification. The job functions described are not to be interpreted as being all-inclusive to any specific employee.*

### **DEFINITION**

Under general supervision, performs a variety of interior and exterior painting functions on District equipment and structures; performs all duties in a safe and effective manner, ensuring a safe work environment for self and others; prepare surfaces, mixes and blends paints according to established guidelines; applies primers, paints, and other materials on equipment and structures; and assists in moving and arranging furniture.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives general supervision from a Maintenance Supervisor. Exercises no direct supervision over staff.

### **CLASS CHARACTERISTICS**

This is a full journey-level class in the facilities maintenance class series that performs interior and exterior painting duties on District equipment and structures to ensure that all are maintained in a safe and effective working condition and provide the highest level of safety for District and public use. Incumbents are expected to work independently and exercise judgment and initiative. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit. This class is distinguished from Lead Facilities Worker in that the latter is responsible for functional direction over and provides training of lower-level staff and is capable of performing the most complex duties assigned to the division.

### **EXAMPLES OF ESSENTIAL JOB FUNCTIONS**

The following essential job functions are typical for this classification. Incumbents may not perform all of the listed job functions and/or may be required to perform additional or different job functions from those set forth below to address business needs and changing business practices.

- Plan assigned jobs by reviewing work orders or inspecting structures, determining work to be performed; estimate time, materials and equipment for jobs; order materials to complete jobs; pick-up and deliver supplies and materials to job sites; coordinate work with District personnel in areas where painting is to be performed; requisition materials for additional staff as required.
- Inspect work site for any safety hazards or obstacles; ensure adherence to safe work practices and procedures.
- Prepare surfaces such as wood, metal, fiberglass, plaster and wall board for painting by washing, scraping, sanding, sand-blasting, water blasting, steam cleaning and applying acids, solvents, rust inhibitors and cleaning agents. Caulk, putty, cement or plaster holes and cracks before applying paint.
- Mix, match and blend paints, enamels, lacquers, varnishes, stains and special protective coatings to achieve desired color, consistency and drying properties.
- Apply primers, paints and other materials on equipment and structures such as walls, buildings, pipes, pumps, tanks, and vehicles using brushes, rollers, sprayers or other applicator; erect and use ladders,

scaffolding aerial lifts and scissor lifts as required to apply paint; apply paint in spray booth using high velocity low pressure spray gun and airless paint sprayer. Design, fabricate and hang or apply safety, traffic, directional and informational signs and stencils; design and plan line stripping of parking spaces and informational layouts on pavement; apply warning strips and slip proof materials; repair or replace windsocks as necessary.

- Operate, maintain, clean and repair a variety of painting tools and machinery; clean work area and protects other surfaces from spattered or sprayed paint.
- Maintain records of time and work performed, materials used and volatile organic compounds (VOC). Assist in moving and arranging furniture and equipment, and setting up areas or rooms as needed.
- Attend meetings and trainings as necessary or required.
- Perform related duties as required.

## **QUALIFICATIONS**

### **Knowledge of:**

- Principles and practices of painting.
- Methods and techniques of mixing coatings.
- Methods and techniques of surface preparation and coating applications.
- Painting methods, tools, equipment, and safety procedures.
- A variety of tools and machinery including spray gun, sandblaster, grinder, paint rollers and brushes.
- Techniques of sandblasting and waterblasting.
- Methods, materials, equipment and techniques used in sign preparation and finishing.
- Basic computers usage involving a computerized maintenance management system, email and sign making equipment.
- Basic principles and practices of record keeping.
- Basic mathematical principles.
- Occupational hazards and standard safety practices.
- English usage, spelling, vocabulary, grammar, and punctuation.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and District staff.

### **Ability to:**

- Perform a variety of journey level skilled painting tasks in the maintenance and upkeep of District facilities.
- Mix, blend, and use coatings according to established guidelines.
- Operate, clean and maintain various painting and sign equipment and tools.
- Design a variety of signs.
- Estimate time, materials, and equipment required for jobs.
- Maintain electronic and written time and materials records.
- Use a computer and applicable software, to include fabricate signage utilizing sign making equipment.
- Work independently in the absence of supervision.
- Organize own work, set priorities, and meet critical time deadlines.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

**Employment Standards:**

Any combination of education and experience that provides the required knowledge, skills, and abilities may be qualifying as determined by OCSD.

1. High school diploma or equivalent supplemented by specialized training in painting or a related field; AND
2. Two (2) years of experience preparing various coating materials and applying to a wide variety of interior and exterior surfaces.

**License or Certificate:**

- Possession of a valid California class C driver's license.

**Disaster Service Workers:**

All Orange County Sanitation District employees are designated Disaster Service Workers through state law (California Government Code Section 3100-3109). Employment with the Orange County Sanitation District requires the affirmation of a loyalty oath to this effect. Employees are required to complete all related training as assigned, and to return to work as ordered in the event of an emergency.

**PHYSICAL DEMANDS**

Must possess mobility to work in and around District buildings and facilities, to operate a motor vehicle and drive on surface streets; strength, stamina, and mobility to perform light to medium physical work, to work in confined spaces and around machines, to climb and descend ladders, and to operate varied hand and power tools and equipment; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone or radio. The job involves fieldwork requiring frequent walking in operational areas to identify problems or hazards. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate above-mentioned tools and equipment. Positions in this classification bend, stoop, kneel, reach, and climb to perform work and inspect work sites. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing a minimum of 40 pounds, or heavier weights with the use of proper equipment.

**ENVIRONMENTAL ELEMENTS**

Employees work in and around buildings and facilities and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives and contractors in interpreting and enforcing departmental policies and procedures.