



DECEMBER 2018
FLSA: NON-EXEMPT

FACILITIES WORKER/PAINTER

This class specification indicates, in general terms, the type and level of work performed as well as the responsibilities of employees in this classification. The job functions described are not to be interpreted as being all-inclusive to any specific employee.

DEFINITION

Under direct or general supervision or direction, performs a variety of interior and exterior painting functions on District equipment and structures; performs all duties in a safe and effective manner, ensuring a safe work environment for self and others; prepares surfaces, mixes and blends paints according to established guidelines; applies primers, paints, and other materials on equipment and structures; and assists in moving and arranging furniture.

SUPERVISION RECEIVED AND EXERCISED

Receives direct or general supervision or direction from the assigned supervisory and/or managerial staff. Exercises no direct supervision of staff. May receive work direction, review and training from Lead Facilities Worker.

CLASS CHARACTERISTICS

This classification is the first of three (3) levels within the facilities maintenance job series. Incumbents perform interior and exterior painting duties on District equipment and structures to ensure that all are maintained in a safe and effective working condition and provide the highest level of safety for District and public use. Incumbents are expected to work independently and exercise judgment and initiative. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit. This class is distinguished from Lead Facilities Worker in that the latter is responsible for functional direction over and provides training to lower-level staff and is capable of performing the most complex duties assigned to the division. This class is distinguished from the Facilities Worker/Builder in that the latter performs general carpentry or grounds maintenance/irrigation repair tasks.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS (Illustrative Only)

The following essential job functions are typical for this classification. Incumbents may not perform all of the listed job functions and/or may be required to perform additional or different job functions from those set forth below to address business needs and changing business practices.

- Plans assigned jobs by reviewing work orders or inspecting structures, determining work to be performed; estimates time, materials and equipment for jobs; orders materials to complete jobs; travels to job sites to perform work; picks up and delivers supplies and materials to job sites; coordinates work with District personnel in areas where painting is to be performed; requisitions materials for additional staff as required.
- Ensures established safety precautions are adhered to, corrects unsafe work conditions / practices, and/or reports unsafe work conditions / practices to assigned supervisory or managerial staff.

- Prepares surfaces such as wood, metal, fiberglass, plaster and wall board for painting by washing, scraping, sanding, sand-blasting, water blasting, steam cleaning and applying acids, solvents, rust inhibitors and cleaning agents; caulks, putties, cements or plasters holes and cracks before applying paint.
- Mixes, matches and blends paints, enamels, lacquers, varnishes, stains and special protective coatings to achieve desired color, consistency and drying properties.
- Applies primers, paints and other materials on equipment and structures such as walls, buildings, pipes, pumps, tanks, and vehicles using brushes, rollers, sprayers or other applicators; erects and uses ladders, scaffolding aerial lifts and scissor lifts as required to apply paint; applies paint in spray booth using high velocity low pressure spray gun and airless paint sprayer.
- Designs, fabricates and hangs or applies safety, traffic, directional and informational signs and stencils; designs and plans line stripping of parking spaces and informational layouts on pavement; applies warning strips and slip proof materials; repairs or replaces windsocks as necessary.
- Operates, maintains, cleans and repairs a variety of painting tools and machinery; cleans work area and protects other surfaces from spattered or sprayed paint.
- Maintains records of time and work performed, materials used and volatile organic compounds (VOC).
- Assists in moving and arranging furniture and equipment, and sets up areas or rooms as needed.
- Attends meetings and training as necessary or required.
- Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles and practices of painting.
- Methods and techniques of mixing coatings.
- Methods and techniques of surface preparation and coating applications.
- Painting methods, tools, equipment, and safety procedures.
- A variety of tools and machinery including spray gun, sandblaster, grinder, paint rollers and brushes.
- Techniques of sandblasting and hydro-blasting.
- Methods, materials, equipment and techniques used in sign preparation and finishing.
- Basic computer usage involving a computerized maintenance management system, email and sign making equipment.
- Basic principles and practices of record keeping.
- Mathematical principles and calculations.
- Occupational hazards and standard safety practices.
- English usage, spelling, vocabulary, grammar, and punctuation.
- Principles and practices of customer service and techniques for effectively communicating with the public, vendors, contractors, and District staff.

Ability to:

- Perform a variety of journey level skilled painting tasks in the maintenance and upkeep of District facilities.
- Mix, blend, and use coatings according to established guidelines.
- Operate, clean and maintain various painting and sign equipment and tools.
- Design a variety of signs.
- Estimate time, materials, and equipment required for jobs.
- Maintain electronic and written time and materials records.
- Use a computer and applicable software, to include fabricate signage utilizing sign making equipment.
- Work independently in the absence of supervision.
- Work extended hours, including nights, weekends and holidays when necessary.

- Adhere to safe work practices and procedures in the workplace.
- Operate a motor vehicle and travel to various District sites, projects and/or meetings.
- Effectively communicate in person, over the telephone, and in writing.
- Organize own work, set priorities, and meet critical time deadlines.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Employment Standards:

Any combination of education and experience that provides the required knowledge, skills, and abilities may be qualifying as determined by OCSD.

1. High school diploma or G.E.D., supplemented by specialized training or coursework in painting or a related field; AND
2. Two (2) years of work experience preparing various coating materials and applying to a wide variety of interior and exterior surfaces.

Licenses and/or Certifications:

- Valid California Class C Driver's License.

Disaster Service Workers:

All Orange County Sanitation District employees are designated Disaster Service Workers through state law (California Government Code Section 3100-3109). Employment with the Orange County Sanitation District requires the affirmation of a loyalty oath to this effect. Employees are required to complete all related training as assigned, and to return to work as ordered in the event of an emergency.

Standby and Call Back:

Employees in this classification may be required to participate in standby duty and are subject to call back, which may include nights, weekends and 24-hour emergency call out with little or no notice. Any employee designated to serve on standby, or report to an emergency, and refuses to do such, shall be subject to disciplinary action up to and including termination.

PHYSICAL DEMANDS

Must possess mobility to work in and around District buildings and facilities; ability to travel to various District sites, projects and/or meetings; strength, stamina, and mobility to perform moderate to heavy physical work, to work in confined spaces and around machines, to climb and descend ladders, and to operate varied hand and power tools and equipment; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone or radio. The job involves fieldwork requiring frequent walking in operational areas to identify problems or hazards. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate above-mentioned tools and equipment. Positions in this classification balance, bend, stoop, kneel, crouch, reach, stand, walk and climb to perform work and inspect work sites. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing up to 40 pounds, or heavier weights with the use of proper equipment.

ENVIRONMENTAL ELEMENTS

Employees work in and around buildings and facilities and are exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, confining workspace, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may

interact with upset staff and/or public and private representatives and contractors in interpreting and enforcing departmental policies and procedures.