

MINUTES OF THE OPERATIONS COMMITTEE

Orange County Sanitation District
Wednesday, February 6, 2019, 5:00 p.m.

A meeting of the Operations Committee was called to order by Committee Chairwoman Ellery Deaton on Wednesday, February 6, 2019 at 5:05 p.m. in the Administration Building. Chair Deaton led the Flag Salute.

A quorum was declared present, as follows:

COMMITTEE MEMBERS PRESENT:

Ellery Deaton, Chair
Robert Collacott, Vice-Chair
Brad Avery
Tom Beamish (Alternate)
Allan Bernstein
Doug Chaffee
Steve Jones
Lucille Kring
Fred Smith
Mariellen Yarc
Dave Shawver, Board Chair
John Withers, Board Vice-Chair

COMMITTEE MEMBERS ABSENT:

Phil Hawkins
Jesus J. Silva

STAFF PRESENT:

Jim Herberg, General Manager
Rob Thompson, Assistant General Manager
Lorenzo Tyner, Assistant General Manager
Celia Chandler, Director of Human Resources
Kelly Lore, Clerk of the Board
Bob Bell
Don Cutler
Mike Dorman
Dean Fisher
Alfredo Garcia
Kevin Hadden
Courtney Light
Kathy Millea
Jeff Mohr
Riaz Moinuddin
Adam Nazaroff
Tyler Ramirez

OTHERS PRESENT:

Brad Hogin, General Counsel
Bob Ooten, Alternate Director (CMSD)

PUBLIC COMMENTS:

None.

REPORT OF COMMITTEE CHAIR:

Chair Deaton did not provide a report.

REPORT OF GENERAL MANAGER:

General Manager Jim Herberg reminded the committee of the Board Orientation to be held on February 20, 2019 at 3:00 p.m. Mr. Herberg also announced that a new addition

to the “green fleet”, a Sewer Cleaning Combo truck, was on display in the parking area and explained how the truck operates.

CONSENT CALENDAR:

1. **APPROVAL OF MINUTES** (Clerk of the Board)

MOVED, SECONDED, and DULY CARRIED TO: Approve Minutes of the Special meeting of the Operations Committee held on January 16, 2019.

AYES: Bernstein, Collacott, Deaton, S. Jones, Kring, Shawver, F. Smith, Withers, and Yarc

NOES: None

ABSTENTIONS: Avery, Beamish (Alternate), and Chaffee

ABSENT: Hawkins and Silva

2. **COATING INSPECTION AND CORROSION TESTING SERVICES**
(Rob Thompson)

MOVED, SECONDED, and DULY CARRIED TO: Recommend to the Board of Directors to: Approve Professional Services Agreements to provide on-call Coating Inspection and other Corrosion Testing Services for Collection System and Treatment Plant projects, PSA2019-001, for a three-year period effective May 1, 2019, for an amount not to exceed \$200,000 per individual agreement (\$600,000 total) with the following three firms:

- On-Site Technical Services, Inc.
- Corpro Companies, Inc.
- CSI Services, Inc.

AYES: Avery, Beamish (Alternate), Bernstein, Chaffee, Collacott, Deaton, S. Jones, Kring, Shawver, F. Smith, Withers, and Yarc

NOES: None

ABSTENTIONS: None

ABSENT: Hawkins and Silva

3. **SURVEYING SERVICES** (Rob Thompson)

MOVED, SECONDED, and DULY CARRIED TO: Recommend to the Board of Directors to: Approve Professional Services Agreements to provide on-call Surveying Services for Collection System and Treatment Plant projects, PSA2019-002, for a three-year period effective May 1, 2019, for an amount not to exceed \$200,000 per individual agreement (\$800,000 total) with the following four firms:

- Michael Baker International, Inc.
- Stantec Consulting Services, Inc.
- D. Woolley & Associates, Inc.
- Bush and Associates, Inc.

AYES: Avery, Beamish (Alternate), Bernstein, Chaffee, Collacott, Deaton, S. Jones, Kring, Shawver, F. Smith, Withers, and Yarc
NOES: None
ABSTENTIONS: None
ABSENT: Hawkins and Silva

4. **GEOTECHNICAL TESTING SERVICES (Rob Thompson)**

MOVED, SECONDED, and DULY CARRIED TO: Recommend to the Board of Directors to: Approve Professional Services Agreements to provide on-call Materials Testing, Inspection, and Geotechnical Testing Services for Collection System and Treatment Plant projects, PSA2019-003, for a three-year period effective May 1, 2019, for an amount not to exceed \$300,000 per individual agreement (\$900,000 total) with the following three firms:

- Ninyo & Moore
- SCST, Inc.
- Koury Engineering and Testing, Inc.

AYES: Avery, Beamish (Alternate), Bernstein, Chaffee, Collacott, Deaton, S. Jones, Kring, Shawver, F. Smith, Withers, and Yarc
NOES: None
ABSTENTIONS: None
ABSENT: Hawkins and Silva

5. **QUARTERLY ODOR COMPLAINT REPORT (Rob Thompson)**

MOVED, SECONDED, and DULY CARRIED TO: Receive and file the Fiscal Year 2018/19 Second Quarter Odor Complaint Summary.

AYES: Avery, Beamish (Alternate), Bernstein, Chaffee, Collacott, Deaton, S. Jones, Kring, Shawver, F. Smith, Withers, and Yarc
NOES: None
ABSTENTIONS: None
ABSENT: Hawkins and Silva

NON-CONSENT:

6. **CEQA – FACILITIES MASTER PLAN, PROJECT NO. PS17-08**
(Rob Thompson)

Assistant General Manager Rob Thompson introduced Engineering Manager Kathy Millea who presented an informative PowerPoint regarding the statute, the CEQA process, and when OCS D must consider CEQA. She explained the Master Plan requirements and innovative public outreach techniques used to assist and identify the environmental impacts of projects. Ms. Millea and General Counsel

Brad Hugin responded to questions regarding the Programmatic Environmental Impact Report.

MOVED, SECONDED, and DULY CARRIED TO: Recommend to the Board of Directors to:

- A. Approve a Professional Services Agreement with Dudek to provide environmental services for the preparation of a California Environmental Quality Act compliance document for the CEQA – Facilities Master Plan, Project No. PS17-08, for an amount not to exceed \$812,709; and
- B. Approve a contingency of \$81,270 (10%).

AYES: Avery, Beamish (Alternate), Bernstein, Chaffee, Collacott, Deaton, S. Jones, Kring, Shawver, F. Smith, Withers, and Yarc

NOES: None

ABSTENTIONS: None

ABSENT: Hawkins and Silva

7. **CAPITAL IMPROVEMENT PROGRAM CONTRACT PERFORMANCE REPORT**
(Rob Thompson)

Mr. Thompson provided a brief overview of the intent of the Quarterly report and introduced Engineering Manager Jeff Mohr who provided a PowerPoint regarding the CIP performance report.

MOVED, SECONDED, and DULY CARRIED TO: Recommend to the Board of Directors to: Receive and file the Capital Improvement Program Contract Performance Report for the period ending December 31, 2018.

AYES: Avery, Beamish (Alternate), Bernstein, Chaffee, Collacott, Deaton, S. Jones, Kring, Shawver, F. Smith, Withers, and Yarc

NOES: None

ABSTENTIONS: None

ABSENT: Hawkins and Silva

INFORMATION ITEMS:

8. **RESERVES AND INVESTMENTS POLICIES** (Lorenzo Tyner)

Assistant General Manager Lorenzo Tyner provided an informative PowerPoint presentation regarding the current Reserves and Investment Policies of the Sanitation District.

DEPARTMENT HEAD REPORTS:

None.

CLOSED SESSION:

None.

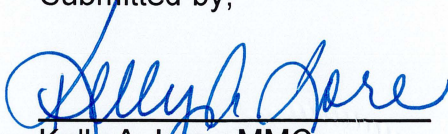
OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY:

Board Chair Shawver recognized Chair Ellery Deaton as it was her last meeting as Operations Chair, thanked her for her service on the Board of Directors and wished her well.

ADJOURNMENT

Chair Deaton declared the meeting adjourned at 5:53 p.m. to the meeting to be held on Wednesday, March 6, 2019 at 5:00 p.m.

Submitted by,



Kelly A. Lore, MMC
Clerk of the Board