

AGENDA

**BOARD OF DIRECTORS
ORANGE COUNTY SANITATION DISTRICT**

**ADMINISTRATIVE OFFICE
10844 ELLIS AVENUE
FOUNTAIN VALLEY, CA 92708**

REGULAR MEETING

June 24, 2009 – 6:30 P.M.

INVOCATION AND PLEDGE OF ALLEGIANCE (Irvine – Christina Shea)

ROLL CALL

PUBLIC COMMENTS

REPORTS: The Chair, General Manager and General Counsel may present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

1. Ratifying payment of claims of the District, by roll call vote, as follows:

<u>ALL DISTRICTS</u>	<u>05/15/09</u>	<u>05/31/09</u>
Totals	\$22,921,490.10	\$13,288,340.21

DIRECTORS: Pursuant to Government Code Section 84308, you are required to disclose any campaign contribution greater than \$250 received in the past twelve months from any party to a contract involving OCSD. This requires that you identify the contributor by name. Further, you may not participate in the decision making process to award a contract to such party. For reference, you are directed to the Register of Warrants as to all current contractors/vendors with OCSD. For the specifics of Government Code Section 84308, please see your Director's Handbook or call the office of General Counsel.

CONSENT CALENDAR (2-3)

Consideration of motion to approve all agenda items appearing on the Consent Calendar not specifically removed from same, as follows:

2. Approve the minutes for the regular meeting held on May 20, 2009, to be filed and deemed approved, as mailed.
3. Adopt Resolution No. OCSD 09-06, Establishing the Annual Appropriations Limit for Fiscal Year 2009-10, for the Orange County Sanitation District in accordance with the Provisions of Division 9 of Title 1 of the California Government Code.

4. Ratify use of General Manager's purchasing authority, Resolution No. OCSD 07-04, authorizing the issuance of Change Order No. 1 to P.O. No. 71076-OS to Jamison Engineering Contractors, Inc. for emergency repairs to Plant No. 1 reclaimed water line, for an additional amount of \$61,259.91 for a total amount not to exceed \$136,259.91.

STEERING COMMITTEE (5)

5. Order Steering Committee Minutes for the regular meeting held on May 20, 2009 to be filed.

OPERATIONS COMMITTEE (6 - 12)

6. Order Operations Committee Minutes for the meeting held on June 3, 2009 to be filed.
7. Receive and file the 2008-2010 Asset Management Plan prepared by Sanitation District staff.
8.
 - a) Approve an agreement with Corrpro Companies, Inc. for Corrosion Management Staffing Support Services, Specification CS-2009-413BD, for the period July 1, 2009 through June 30, 2010, for a total annual amount not to exceed \$793,480, with four one-year renewable options; and,
 - b) Approve a contingency of \$79,348 (10%).
9. Approve Amendment No. 1 to the Memorandum of Understanding with California State University, Fullerton Auxiliary Services Corporation, for a one-year contract with the Center for Demographic Research, extending one additional year for the period of July 1, 2009 through June 30, 2010, for \$71,000, for a total amount not to exceed \$244,671.
10. Approve Amendment No. 1 to the Professional Services Consultant Agreement with Black and Veatch for the Electronic Operations and Maintenance Manual Project, Specification No. CS-2006-290BD (SP-53), for an additional amount of \$1,295,000 increasing the total contract amount from \$1,807,000 to a total amount not to exceed \$3,102,000.
11.
 - a) Approve a contingency increase of \$70,441 (5%) to the Professional Design Services Agreement with Black & Veatch Corporation, for the Power Monitoring and Control Systems, Job No. J-33-3, for a total contingency of \$307,388 (25%); and,
 - b) Authorize staff to negotiate a Professional Construction Services Agreement with Black & Veatch Corporation for construction support services for said project.

12. a) Authorize staff to negotiate Amendment No. 1 to the Professional Design Services Agreement with DLT&V Systems Engineering for software programming services for Power Monitoring and Control Systems, Job No. J-33-3; and,

b) Authorize staff to negotiate a Purchase Agreement with Wonderware as a sole source provider for software for Power Monitoring and Control Systems, Job No. J-33-3.

ADMINISTRATION COMMITTEE (13 – 20)

13. Order Administration Committee Minutes for the meeting held on June 10, 2009 to be filed
14. Adopt Resolution No. OCSD 09-07, Adopting the Records Management Program Policy and Procedures, Retention Schedule and Record Series Definitions, Authorizing Destruction of Obsolete Records, and Repealing Resolution No. OCSD 08-06.
15. a) Authorize the General Manager to enter into contracts for Temporary Employment Services (Specification No. CS-2009-421BD) with temporary service firms for a total amount not to exceed \$450,000 per year, for a one-year period (July 1, 2009 through June 30, 2010), with a one-year renewal option;

b) Approve an annual contingency of \$50,000 (11%); and,

c) Authorize the General Manager to add or delete such firms as necessary to meet work requirements as identified by the Human Resources Division.
16. Adopt Resolution No. OCSD 09-08, Establishing Use Charges for the 2009-10 Fiscal Year Pursuant to the Wastewater Treatment and Disposal Agreement with the Santa Ana Watershed Project Authority.
17. Adopt Resolution OCSD 09-09, Authorizing Certain District Officers to Execute Documents Necessary to Obtain Purchasing Card Accounts with Commerce Bank, N.A.
18. Approve an amended Memorandum of Understanding to the California State Association of Counties Excess Workers' Compensation Program effective March 6, 2009, in a form approved by General Counsel.
19. a) Renew the District's Excess General Liability Insurance for the period July 1, 2009 through June 30, 2010, in an amount not to exceed \$370,498;

b) Renew the District's Excess Workers' Compensation Insurance for the period July 1, 2009 through June 30, 2010, at a rate not to exceed .0028 (estimated premium of \$180,687 based on estimated 2009-10 payroll);

c) Renew the District's All-Risk Property and Flood Insurance for the period July 1, 2009 through June 30, 2010, in an amount not to exceed \$468,394; and,

d) Renew the District's Boiler & Machinery Insurance Program for the period July 1, 2009 through June 30, 2010, in an amount not to exceed \$19,000.

20. Approve the proposed revisions to the Operating, Capital, Debt/COP Service and Self-Insurance Budgets for FY 2009-10, as follows:

	Originally Adopted Budget FY 2009-10	Proposed Revised Budget FY 2009-10
Operations, Maintenance & Working Capital	\$154,038,030	\$156,116,920
Worker's Compensation Self Insurance	535,000	718,000
General Liability and Property Self-Insurance	1,606,200	2,106,200
Capital Improvement Program	228,907,000	259,068,000
Debt/COP Service	84,297,030	77,076,280
TOTAL	\$469,383,260	\$495,085,400

GWR SYSTEM STEERING COMMITTEE (21)

21. Verbal report of the Joint Groundwater Replenishment System Steering Committee meeting held on May 11, 2009.

NON-CONSENT CALENDAR (22)

22. a). Approve Plans and Specifications for the Plant 1 Headworks Scrubber Complex Improvements, Project No. FE06-01, on file at the office of the Clerk of the Board;
- b) Approve Addendum No. 1 to the plans and specifications;
- c) Receive and file bid tabulation and recommendation;
- d) Reject low bid received from Trinity Process Solutions, Inc., in the amount of \$364,686.17, as nonresponsive;
- e) Award a contract to S.S. Mechanical Corporation, for Plant 1 Headworks Scrubber Complex Improvements, Project No. FE06-01, for an amount not to exceed \$369,676; and,
- f) Approve a contingency of \$73,935 (20%).

CLOSED SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

Convene in closed session, if necessary

Reconvene in regular session

Consideration of action, if any, on matters considered in closed session

OTHER BUSINESS AND COMMUNICATIONS OR SUPPLEMENTAL AGENDA ITEMS, IF ANY

ADJOURNMENT

The next Board of Directors regular meeting is scheduled for July 22, 2009, at 6:30 p.m.

Agenda Posting: In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the District's Administrative offices not less than 72 hours prior to the meeting date and time above. All public records relating to each agenda item, including any public records distributed less than 72 hours prior to the meeting to all, or a majority of all, of the members of District's Board, are available for public inspection in the office of the Clerk of the Board, located at 10844 Ellis Avenue, Fountain Valley, California.

Items Not Posted: In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2(b) as an emergency item or because there is a need to take immediate action, which need came to the attention of the Board subsequent to the posting of agenda, or as set forth on a supplemental agenda posted in the manner as above, not less than 72 hours prior to the meeting date.

Public Comments: Any member of the public may address the Board of Directors on specific agenda items or matters of general interest. As determined by the Chair, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three minutes.

Matters of interest addressed by a member of the public and not listed on this agenda cannot have action taken by the Board of Directors except as authorized by Section 54954.2(b). If you wish to speak, please complete a Speaker's Form (located at the table outside of the Board Room) and give it to the Clerk of the Board.

Consent Calendar: All matters placed on the Consent Calendar are considered as not requiring discussion or further explanation and unless any particular item is requested to be removed from the Consent Calendar by a Director, staff member or member of the public in attendance, there will be no separate discussion of these items. All items on the Consent Calendar will be enacted by one action approving all motions, and casting a unanimous ballot for resolutions included on the consent calendar. All items removed from the Consent Calendar shall be considered in the regular order of business.

Members of the public who wish to remove an item from the Consent Calendar shall, upon recognition by the Chair, state their name, address and designate by number the item to be removed from the Consent Calendar.

The Chair will determine if any items are to be deleted from the Consent Calendar.

Items Continued: Items may be continued from this meeting without further notice to a Committee or Board meeting held within five (5) days of this meeting per Government Code Section 54954.2(b)(3).

Meeting Adjournment: This meeting may be adjourned to a later time and items of business from this agenda may be considered at the later meeting by Order of Adjournment and Notice in accordance with Government Code Section 54955 (posted within 24 hours).

Accommodations for the Disabled: The Board of Directors Meeting Room is wheelchair accessible. If you require any special disability related accommodations, please contact the Orange County Sanitation District Clerk of the Board's office at (714) 593-7130 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

NOTICE TO DIRECTORS: To place items on the agenda for the Regular Meeting of the Board of Directors, items shall be submitted to the Clerk of the Board no later than the close of business 14 days preceding the Board meeting. The Clerk of the Board shall include on the agenda all items submitted by Directors, the General Manager and General Counsel and all formal communications.

General Manager	James D. Ruth	(714) 593-7110	jruth@ocsd.com
Assistant General Manager	Bob Ghirelli	(714) 593-7400	rghirelli@ocsd.com
Clerk of the Board	Penny Kyle	(714) 593-7130	pkyle@ocsd.com
Director of Engineering	Jim Herberg	(714) 593-7300	jherberg@ocsd.com
Director of Fin. & Admin Services	Lorenzo Tyner	(714) 593-7550	ltynr@ocsd.com
Director of Operations & Maintenance	Nick Arhontes	(714) 593-7210	narhontes@ocsd.com
Director of Technical Services	Ed Torres	(714) 593-7080	etorres@ocsd.com
General Counsel	Brad Hojin	(714) 415-1006	bhojin@wss-law.com

BOARD OF DIRECTORS

AGENDA REPORT

Meeting Date	To Bd. of Dir. 06/24/09
Item Number	Item Number 1

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: Lorenzo Tyner, Director of Finance and Administrative Services

SUBJECT: PAYMENT OF CLAIMS OF THE ORANGE COUNTY SANITATION DISTRICT

GENERAL MANAGER'S RECOMMENDATION

Ratify Payment of Claims of the District by Roll Call Vote.

CONFLICT OF INTEREST NOTIFICATION

Pursuant to Government Code Section 84308, you are required to disclose any campaign contribution greater than \$250 received in the past twelve months from any party to a contract involving the Orange County Sanitation District. Further, you may not participate in the decision making process to award a contract to such party.

For reference, you are directed to the Register of Warrants as to all current contractors/vendors with the District.

In general, you must disclose the basis of the conflict by identifying the name of the firm or individual who was the contributor.

For the specifics of Government Code Section 84308, please see your Director's Handbook or call the office of General Counsel.

PRIOR COMMITTEE/BOARD ACTIONS

N/A

ADDITIONAL INFORMATION

See attached listing.

ATTACHMENTS

1. Copies of Claims Paid reports from 05/01/09 - 05/15/09 and 05/16/09 - 05/31/09

Claims Paid From 05/01/09 to 05/15/09

Vendor	Warrant No.	Amount	Description
<u>Accounts Payable Warrants</u>			
Absolute Standards, Inc.	20960	\$ 45.00	Laboratory Services & Supplies
Aerotek	20961	17,208.00	Professional Services/Temporary Services
Agilent Technologies, Inc.	20759	1,756.79	Laboratory Services & Supplies
AGM Electronics, Inc.	20760	376.61	Electrical/Electronic Equipment, Parts & Repairs
Air Products & Chemicals, Inc.	20736	26,813.90	Chemicals, Water/Wastewater Treatment
Air Products & Chemicals, Inc.	20935	26,813.90	Chemicals, Water/Wastewater Treatment
Airgas Safety, Inc.	20761	2,355.94	Safety, Security, Health Equipment, Supplies, and Services
Airgas Safety, Inc.	20962	480.95	Safety, Security, Health Equipment, Supplies, and Services
Allied Electronics, Inc.	20762	129.70	Electrical/Electronic Equipment, Parts & Repairs
American Airlines	20963	1,959.90	Transportation
American Power	20763	1,273.35	Electrical/Electronic Equipment, Parts & Repairs
American Power	21133	429.17	Replaced Lost Check - P.O. 68619-OP
American Telephone & Telegraph Corp.	20959	245.92	Telecommunications
AON Risk Insurance Services West, Inc.	20764	19,746.00	Insurance (Owner Controlled Insurance Program)
AppleOne Employment Service	20964	17,370.17	Professional Services/Temporary Services
Applied Industrial Technology	20965	9,282.17	Repair & Maintenance Supplies
Applied Industrial Technology	20765	1,468.01	Repair & Maintenance Services and/or Supplies
Aquatic Biosystems, Inc.	20766	359.25	Laboratory Services & Supplies
Ashbrook Corporation	20767	296.65	Repair & Maintenance Services and/or Supplies
Ashbrook Simon Hartley Operations	20966	6,814.61	Repair and Maintenance Supplies
Askew Industrial Corp.	20768	106.36	Miscellaneous Parts and Supplies
Askew Industrial Corp.	20967	479.79	Miscellaneous Parts and Supplies
AT & T Long Distance.	20969	1,519.93	Telecommunications
AT & T Universal Biller	20968	3,123.42	Telecommunications
Atlas Underground, Inc.	20769	4,750.00	Repair & Maintenance Services and/or Supplies
Aurora Pictures, Inc.	20770	299.00	Video Services - Safety DVD
AWSI	20771	290.00	Professional Services/Engineering Design Services
Battery Specialties	20772	262.31	Batteries, Various
Battery Specialties	20970	64.16	Batteries, Various
BC Wire Rope & Rigging	20773	1,100.00	Tools & Supplies
Beach Wire and Cable	20971	225.55	Computers, Software/Hardware
Bee Man Pest Control, Inc.	20972	250.00	Pest Control Services
BHI Management Consulting	20973	2,950.00	Professional Services/Engineering Design Services
Black & Veatch Corporation	20737	46,897.20	Professional Services/Engineering Design Services
Blue Cross of California	20738	524,183.77	Employee Benefits
Blue Diamond Car Wash, Inc.	20974	1,176.00	Facilities, Maintenance, Services & Supplies
BMC Business Machines Consultants	20774	388.63	Miscellaneous Parts and Supplies
BNI Building News	20775	292.35	Books & Publications
BP Energy Company	20975	11,829.68	Natural Gas
Bush & Associates, Inc.	20976	5,736.00	Professional Services/Surveying Services
Butier Engineering, Inc.	20739	107,974.71	Professional Services/Engineering Design Services
California Auto Collision	20776	4,595.67	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
California Business Bank	20950	481,066.16	Construction, Retention
California Dept. of Child Support	20777	1,734.90	Judgments Payable

Claims Paid From 05/01/09 to 05/15/09

Vendor	Warrant No.	Amount	Description
California Dept. of Health Services	21134	4,619.00	Lab Accreditation Program
California Hazardous Services, Inc.	20978	1,050.00	Repair and Maintenance Services
California Recreation Company	20979	2,836.71	Boat Slip Rental - Nerrisa Ocean Monitoring Vessel
California Relocation Services, Inc.	20980	765.00	Miscellaneous Services - Moving/Relocation
Caltrol, Inc.	20778	1,213.65	Electrical/Electronic Equipment, Parts & Repairs
Cambridge Isotope Labs	20982	409.90	Laboratory Services & Supplies
Cameron Compression Systems	20936	34,181.20	Repair and Maintenance Supplies
Cameron Welding Supply	20779	3,712.16	Repair & Maintenance Services and/or Supplies
Camp Dresser & McKee, Inc.	20780	11,981.07	Professional Services/Engineering Design Services
Carollo Engineers	20781	12,312.25	Professional Services/Engineering Design Services
Carollo Engineers	20937	139,338.92	Professional Services/Engineering Design Services
Carrier Sales & Distribution, L.L.C.	20782	4,854.60	Electrical/Electronic Equipment, Parts & Repairs
Carrier Sales & Distribution, L.L.C.	20983	71.55	Repair and Maintenance Supplies
CEPA Company	20783	1,604.75	Laboratory Services & Supplies
Charles P. Crowley Co.	20784	1,214.54	Repair & Maintenance Services and/or Supplies
Chem Search	20785	186.66	Repair & Maintenance Services and/or Supplies
Circle, Inc.	20984	4,437.52	Copier Toner/Ink Supplies
City National Bank	20951	203,554.93	Construction, Retention
City of Garden Grove	20786	261.87	Water Use
City of Huntington Beach	21029	11.67	Water Use
Clean Harbors Environmental Services	20787	1,329.37	Grit & Screenings; Hazard Waste Disposal
Clean Harbors Environmental Services	20985	13,707.09	Grit & Screenings; Hazard Waste Disposal
Cole-Parmer Instrument Co.	20788	174.99	Instrument Parts & Supplies
Columbia Analytical Services	20789	588.00	Laboratory Services & Supplies
Compressor and Engine Supply, Inc.	20986	1,441.29	Repair and Maintenance Supplies
Computer Protection Technology, Inc.	20790	4,471.78	Computer Software/Hardware Repairs & Services
Connell Chevrolet\GEO	20987	62.14	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Consolidated Electrical Dist., Inc.	20791	41.49	Electrical/Electronic Equipment, Parts & Repairs
Consolidated Electrical Dist., Inc.	20988	187.07	Electrical/Electronic Equipment, Parts & Repairs
Consumers Pipe & Supply Co.	20792	1,360.76	Plumbing Services & Supplies
Consumers Pipe & Supply Co.	20989	244.14	Plumbing Services & Supplies
Corporate Express	20793	845.79	Office Supplies
Corporate Express	20990	455.84	Office Supplies
Corporate Image Maintenance, Inc.	20740	35,920.00	Janitor & Household Service & Supplies
Cortech Engineering	20794	4,620.21	Repair & Maintenance Services and/or Supplies
County of Orange	20795	34.25	Professional Organizations Meeting/Training/Membership
County of Orange	20977	572.00	Repair & Maintenance Services
County of Orange Auditor Controller	20931	240.00	Governmental Agency Fees & Charges
County of Orange Auditor Controller	20991	641.50	Governmental Agency Fees & Charges
Court Order	20844	150.00	Judgments Payable
Court Order	20850	225.00	Judgments Payable
Court Order	20920	912.50	Judgments Payable
CSAC Excess Insurance Authority	20797	3,587.76	Employee Assistance Program
CS-AMSCO	20796	8,863.22	Repair & Maintenance Services and/or Supplies
CS-AMSCO	20992	18,672.34	Repair & Maintenance Services and/or Supplies

Claims Paid From 05/01/09 to 05/15/09

Vendor	Warrant No.	Amount	Description
Curley Wholesale Electric, Inc.	20798	543.14	Electrical/Electronic Equipment, Parts & Repairs
CWEA Annual Conference	20993	280.00	Repair & Maintenance Services and/or Supplies
CWEA Membership	20799	396.00	Professional Organizations Meeting/Training/Membership
CWEA Membership	20994	396.00	Professional Organizations Meeting/Training/Membership
CXTEC	20995	3,863.47	Computers, Software/Hardware
David's Tree Service	20800	9,500.00	Groundskeeping
Davis Calibration	20801	120.81	Electrical/Electronic Equipment, Parts & Repairs
Davis Calibration	20996	120.81	Electrical/Electronic Equipment, Parts & Repairs
DDB Engineering, Inc.	20997	6,944.41	Professional Services - Advocacy
De Guelle & Sons Glass Co.	20998	4,146.80	Repair & Maintenance Services and/or Supplies
Delta Dental	20741	66,324.42	Employee Benefits
Deneb Smith	21131	654.00	Meeting/Training Expense Reimbursement
Department of Consumer Affairs	20802	125.00	Professional Organizations Meeting/Training/Membership
Dept. of Fish and Game	20803	183.75	Governmental Agency Fees & Charges
Desert Pumps & Parts, Inc.	20999	345.17	Repair & Maintenance Services and/or Supplies
Douglass S. Davert	21123	1,209.15	Meeting/Training Expense Reimbursement
Dr. Harvey Goldstone	20804	1,080.00	Safety, Security, Health Equipment, Supplies, and Services
Du Pont Company	20938	73,500.00	Repair & Maintenance Services
Duc M. Pham	20927	295.00	Meeting/Training Expense Reimbursement
Dudek & Associates, Inc.	20805	6,659.68	Professional Services/Engineering Design Services
Dudek & Associates, Inc.	20939	58,176.42	Professional Services/Engineering Design Services
Electra Bond	21000	2,078.37	Repair & Maintenance Services and/or Supplies
Electronic Balancing Co.	20806	345.00	Repair & Maintenance Services and/or Supplies
Electronic Balancing Co.	21001	255.00	Repair & Maintenance Services and/or Supplies
Emerson Process Management, L.L.P.	21002	8,277.00	Computers, Software/Hardware
Employee Benefits Specialists, Inc.	20807	12,564.49	Reimbursed Prepaid Employee Medical & Dependent Care
Enchanter, Inc.	21003	1,520.00	Vessel Services - Monitoring Vessel Nerissa
Ernertech Environmental	20940	154,243.05	Biosolids Management
Engineering Remediation	21121	2,043.00	Construction
Environmental Compliance Inspection Svce.	20808	1,400.00	Miscellaneous Services
Environmental Engineering & Contracting	21004	15,000.00	Professional Services - Industrial Operator Training Program
Environmental Resource Associates	20809	132.10	Laboratory Services & Supplies
Environmental Resource Associates	21005	191.90	Laboratory Services & Supplies
Environmental Sampling Supply	21006	172.32	Laboratory Services & Supplies
Environmental Water Solutions, Inc.	21007	4,976.40	Repair & Maintenance Services and/or Supplies
Ewing Irrigation	20810	108.86	Landscape Irrigation Supplies
Ewing Irrigation	21008	253.54	Landscape Irrigation Parts & Supplies
Federal Express	20811	270.73	Freight Services
Fisher Scientific	20812	1,547.35	Laboratory Services & Supplies
Flo Systems, Inc.	21009	2,459.98	Repair & Maintenance Services and/or Supplies
Forkert Engineering & Surveying, Inc.	21010	3,800.00	Professional Services - Surveying
Franchise Tax Board	20813	50.00	Governmental Agency Fees & Charges
Franklin Covey	20814	282.83	Office Supplies
Frys Electronics	21011	413.14	Computers, Software/Hardware
Fuller Truck Accessories	21012	775.28	Autos, Trucks & Marine Equipment, Parts, Accessories & Services

Claims Paid From 05/01/09 to 05/15/09

Vendor	Warrant No.	Amount	Description
Future Computing Solutions, Inc.	20815	1,195.16	Computer Software/Hardware
Garratt Callahan Company	21013	5,717.04	Chemicals, Water/Wastewater Treatment
Gates Fiberglass Installers	21014	4,196.25	Repair & Maintenance Services and/or Supplies
George Yardley Co.	20816	4,664.94	Repair & Maintenance Services and/or Supplies
GMR Transcription	21015	2,197.75	Professional Services - Transcription
Golden State Overnight Delivery Service	20817	246.60	Courier Services
Golden West Corp.	20818	6,751.40	Facilities, Maintenance, Services & Supplies
Golden West Corp.	21016	4,190.00	Facilities, Maintenance, Services & Supplies
Golden West Machine, Inc.	21017	2,120.63	Repair & Maintenance Services and/or Supplies
Grainger, Inc.	20819	8,328.73	Tools & Supplies
Grainger, Inc.	21018	3,274.17	Tools & Supplies
Graybar Electric Company	20820	2,714.54	Electrical/Electronic Equipment, Parts & Repairs
Graybar Electric Company	21019	1,073.25	Electrical/Electronic Equipment, Parts & Repairs
Great Western Sanitary Supplies	20821	163.12	Janitor & Household Service & Supplies
Great Western Sanitary Supplies	21020	648.58	Janitor & Household Service & Supplies
GTE.NET, L.L.C. (Verizon Online)	21021	100.98	Telecommunications
Guarantee Records Management	21022	340.95	Professional Services - Document Storage & Shredding
Guy L. Warden & Sons	20822	306.52	Repair & Maintenance Supplies
Haaker Equipment Company	20823	55.04	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Hach c/o Ponton Industries	20824	292.22	Laboratory Services & Supplies
Hampton Tedder Technical Services	21023	16,313.75	Professional Services/Engineering Design Services
Hardy Diagnostics	20825	1,620.43	Laboratory Services & Supplies
Harrington Industrial Plastics, Inc.	20826	8,033.48	Repair & Maintenance Services and/or Supplies
Harrington Industrial Plastics, Inc.	21024	2,034.66	Repair & Maintenance Services and/or Supplies
HD Supply Waterworks, Ltd.	20827	1,598.63	Repair & Maintenance Services and/or Supplies
HDR Engineering, Inc.	20828	15,566.62	Professional Services/Engineering Design Services
Hewlett Packard Company	21025	9,540.66	Computers, Software/Hardware
Hill Brothers	20742	137,706.49	Chemicals, Water/Wastewater Treatment
Hill Brothers	20941	59,842.95	Chemicals, Water/Wastewater Treatment
Hills Brothers Lock & Safe	21026	419.74	Facilities, Maintenance, Services & Supplies
Home Depot	20829	167.35	Miscellaneous Parts and Supplies
Home Depot	21027	771.12	Miscellaneous Parts and Supplies
Hub Auto Supply	20830	2,201.19	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Hub Auto Supply	21028	801.22	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Indiana Child Support Bureau	20831	290.00	Judgments Payable
Industrial Distribution Group	20832	289.26	Repair & Maintenance Services and/or Supplies
Industrial Distribution Group	21030	610.30	Repair & Maintenance Services and/or Supplies
Internal Revenue Service	20833	125.00	Catering Services
Interstate Batteries of Cal Coast	20834	210.87	Batteries, Various
Intl. Union of Oper. Eng. AFL CIO Local 501	20835	4,846.98	Dues Deductions
Irvine Ranch Water District	20836	7.50	Water Use
J & B Auto Parts	20837	245.80	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
J. F. Shea Construction, Inc.	20952	7,532,369.20	Construction
James D. Herberg	20925	598.44	Meeting/Training Expense Reimbursement
James L. Burror	20921	125.00	Meeting/Training Expense Reimbursement

Claims Paid From 05/01/09 to 05/15/09

Vendor	Warrant No.	Amount	Description
Jamiann M. Questa	21128	1,863.00	Meeting/Training Expense Reimbursement
Jamison Engineering Contractors, Inc.	20743	46,760.42	Professional Services/Engineering Design Services
Jamison Engineering Contractors, Inc.	21031	4,295.00	Repair & Maintenance Services and/or Supplies
Jays Catering	20838	901.17	Catering Services
JCI Jones Chemicals, Inc.	20744	99,283.02	Chemicals, Water/Wastewater Treatment
JCI Jones Chemicals, Inc.	20942	32,439.06	Chemicals, Water/Wastewater Treatment
Jeffrey Y. Shubik	21130	125.00	Meeting/Training Expense Reimbursement
Joanne Ward	21132	134.00	Meeting/Training Expense Reimbursement
Johnstone Supply	21032	2,939.19	Repair & Maintenance Services and/or Supplies
Jose Luis Eroles & Mac Mall	21135	2,000.00	Employee Computer Loan Program
Joshua Casey Corporate Training	20839	7,200.00	Safety, Security, Health Equipment, Supplies, and Services
JPR Systems, Inc.	20840	352.14	Repair & Maintenance Services and/or Supplies
Kaiser Foundation Health Plan	20745	94,931.58	Employee Benefits
Kaman Industrial Technologies	21033	698.99	Repair & Maintenance Services and/or Supplies
Kemira Water Solutions, Inc.	20746	90,335.64	Chemicals, Water/Wastewater Treatment
Kemira Water Solutions, Inc.	20943	45,120.12	Chemicals, Water/Wastewater Treatment
Ken Thompson, Inc.	20953	63,180.00	Construction
Kiewit Pacific Co.	20756	4,380,012.90	Construction
L. Johnson Painting	20841	8,215.00	Painting Services and Supplies
Labware, Inc.	21034	4,000.00	Training
Lance Soll and Lunghard	21035	1,210.75	Professional Services - Auditors
Liberty Mutual Claims	20747	75,322.42	Insurance (Owner Controlled Insurance Program)
Liebert Cassidy	20843	108.00	Professional Services/Engineering Design Services
Liebert Cassidy Whitmore	20842	6,000.00	Professional Organizations Meeting/Training/Membership
Lillestrand and Associates	21036	2,101.20	Professional Services
Linda Losurdo	21126	902.60	Meeting/Training Expense Reimbursement
M. T. Motor Repair	21037	1,272.38	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Malcolm Pirnie, Inc.	20748	114,927.17	Professional Services/Engineering Design Services
Malcolm Pirnie, Inc.	20944	96,698.39	Professional Services/Engineering Design Services
Martin Boyer Co, Inc. c/o Cambridge	20981	2,875.00	Professional Services - Workers Compensation
Mary S. Thompson	20928	928.43	Meeting/Training Expense Reimbursement
MassMutual Michel Financial Group	20845	75.39	Executive Disability Plan Premium
Materials and Contract Services	21038	8,848.00	Professional Services/Temporary Services
Matthew J. Killion	21125	90.90	Meeting/Training Expense Reimbursement
Maureen Kane & Associates	20846	1,220.00	Professional Organizations Meeting/Training/Membership
Maxim Security Systems	21039	3,114.25	Safety, Security, Health Equipment, Supplies, and Services
Mayer Hoffman McCann, PC	20847	475.00	Professional Organizations Meeting/Training/Membership
McCrometer, Inc.	21040	2,995.17	Electrical/Electronic Equipment, Parts & Repairs
McMaster-Carr Supply Co.	20848	5,067.18	Repair & Maintenance Services and/or Supplies
McMaster-Carr Supply Co.	21041	1,061.98	Repair & Maintenance Services and/or Supplies
Medlin Controls Co.	20849	1,430.83	Tools & Supplies
Medlin Controls Co.	21042	2,821.73	Repair & Maintenance Services and/or Supplies
Michael D. Moore	20926	184.00	Meeting/Training Expense Reimbursement
Michael D. Moore	21127	202.00	Meeting/Training Expense Reimbursement
Michael D. White	20930	513.86	Meeting/Training Expense Reimbursement

Claims Paid From 05/01/09 to 05/15/09

Vendor	Warrant No.	Amount	Description
Midway Mfg. & Machining Co.	21043	3,621.38	Repair & Maintenance Services and/or Supplies
Mission Abrasive & Janitorial Supplies	21044	78.30	Janitor & Household Service & Supplies
Mladen Buntich Construction Company	20954	1,831,994.37	Construction
Municipal Information Syst. Assoc.	21045	340.00	Professional Organizations Meeting/Training/Memberships
Myron L Company	20851	640.36	Instrument Parts & Supplies and/or Repairs
NAS Associates, Inc.	20852	1,425.00	Laboratory Services & Supplies
National Bond & Trust	20853	1,703.39	U.S. Savings Bonds Payroll Deductions
National Institute of Standards & Tech-R	21046	1,123.00	Laboratory Services & Supplies
Neal Supply Co.	21047	826.87	Repair & Maintenance Services and/or Supplies
Neutron Products, Inc.	20854	9,436.46	Chemicals, Water/Wastewater Treatment
Neutron Products, Inc.	21048	3,100.68	Chemicals, Water/Wastewater Treatment
Newark Electronics	20855	1,140.32	Electrical/Electronic Equipment, Parts & Repairs
Newark Electronics	21049	1,818.26	Electrical/Electronic Equipment, Parts & Repairs
Norman A. Olsson Construction, Inc.	20955	302,610.60	Construction
Northern Tools & Equipment	20856	256.19	Repair & Maintenance Services and/or Supplies
NRG Engine Services, L.L.C.	20857	3,681.00	Repair & Maintenance Services and/or Supplies
OC Compensation & Benefits Assoc.	21050	170.00	Professional Organizations Meeting/Training/Membership
OCEA	20858	629.74	Dues Deductible
Office Depot	20859	1,083.44	Office Supplies
Office Depot	21051	12.59	Office Supplies
OfficeMax Contract, Inc./OM Workspace	20860	6,094.57	Purchase/Installation of Systems/Modular Furniture
OI Analytical	20861	454.84	Laboratory Services & Supplies
Olin Corporation	21052	7,456.72	Chemicals, Water/Wastewater Treatment
Onesource Distributors, Inc.	20862	1,456.57	Electrical/Electronic Equipment, Parts & Repairs
Onesource Distributors, Inc.	21053	4,220.45	Electrical/Electronic Equipment, Parts & Repairs
Orange Community Bank	20956	33,623.40	Construction, Retention
Orange County Sanitation District	20758	31,520.44	Workers' Compensation Reimb.
Orange County United Way	20863	60.00	Employee Contributions
Orange Fluid System Technologies, Inc.	20864	1,152.74	Repair & Maintenance Services and/or Supplies
Orange Fluid System Technologies, Inc.	21054	315.44	Plumbing Parts & Supplies
Oxygen Service Company	20865	918.02	Laboratory Services & Supplies
Oxygen Service Company	21055	1,256.88	Laboratory Services & Supplies
PAC	20866	107.90	Laboratory Services & Supplies
Pace, Inc.	20867	3,000.00	Professional Services/Engineering Design Services
Parkhouse Tire, Inc.	20868	2,380.80	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Patriot Video Productions	20869	527.90	Miscellaneous Services
PBS & J	20749	51,662.60	Construction & Professional Services
Peace Officers Council of CA	20870	2,104.50	Dues Deductions, Supervisors & Professionals
Performance Pipeline Technologies	20750	42,122.50	Sewer Line Video Inspection
Performance Pipeline Technologies	21056	9,650.00	Repair & Maintenance Services and/or Supplies
PL Hawn Company, Inc.	20871	334.21	Electrical/Electronic Equipment, Parts & Repairs
Plumbers Depot, Inc.	20872	288.96	Repair & Maintenance Services and/or Supplies
Polydyne, Inc.	20945	28,946.23	Chemicals, Water/Wastewater Treatment
Ponton Industries, Inc.	20873	4.42	Sales Tax
Praxair, Inc.	20874	109.10	Laboratory Services & Supplies

Claims Paid From 05/01/09 to 05/15/09

Vendor	Warrant No.	Amount	Description
Precon Products	21057	566.09	Repair & Maintenance Services and/or Supplies
Primrose Ice Co., Inc.	20875	110.00	Water & Ice Services
Procure Work Injury Center	20876	470.00	Medical Services
Propipe Professional Pipe Services	20946	29,886.16	Repair and Maintenance Services
Prudential Overall Supply	20877	1,607.90	Uniforms
Prudential Overall Supply	21058	1,601.14	Uniforms
PSMJ Resources, Inc.	20878	5,475.00	Professional Organizations Meeting/Training/Membership
Pyramid Fence Company, Inc.	20879	340.00	Facilities, Maintenance, Services & Supplies
Quest Software	21059	2,845.00	Computer Services
R L Abbott & Associates	20880	2,000.00	Professional Services/Engineering Design Services
Rainin Instrument, L.L.C.	21060	589.04	Laboratory Services & Supplies
Raven Biological Laboratories	20881	147.00	Laboratory Services & Supplies
RBF Consulting	20751	74,787.23	Professional Services/Engineering Design Services
RBF Consulting	21061	9,659.00	Professional Services - Surveying
RBF Consulting	21062	18,976.94	Professional Services/Engineering Design Services
Red Wing Shoes	20882	2,223.55	Safety, Security, Health Equipment, Supplies, and Services
Restek Corp.	20883	917.22	Laboratory Services & Supplies
Restek Corp.	21063	140.02	Laboratory Services & Supplies
Richard D. Chappell	21122	1,272.06	Meeting/Training Expense Reimbursement
Rightstar Systems, Inc.	20884	7,020.99	Professional Services/Engineering Design Services
RMS Engineering & Design, Inc.	20885	5,000.00	Professional Services/Engineering Design Services
Robert Geggie	20923	501.20	Meeting/Training Expense Reimbursement
Roberto's Auto Trim Shop	21064	176.16	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Ronald L. Wade	20929	551.41	Meeting/Training Expense Reimbursement
Roy J. Reynolds	21129	603.42	Meeting/Training Expense Reimbursement
RPM Electric Motors	21065	1,406.63	Repair & Maintenance Services and/or Supplies
RS Hughes Co., Inc.	20886	406.01	Repair & Maintenance Services and/or Tools and Supplies
RSA Soil Products	21066	2,270.63	Miscellaneous Parts and Supplies
Ruben Gomez	20924	550.22	Meeting/Training Expense Reimbursement
S & D Associates	20932	2,036.95	Reconciliation User Fee Refund Program
Sancon Engineering, Inc.	20947	182,580.00	Repair & Maintenance Services
Santa Ana Unified School District	21136	3,348.50	Reconciliation User Fee Refund Program
Santiago A. Escobar	20922	697.94	Meeting/Training Expense Reimbursement
SCAMIT	21067	7,500.00	Professional Services
Scott Specialty Gases, Inc.	21068	95.16	Laboratory Services & Supplies
Sea Boats	21069	625.00	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Seton Name Plate Corp.	21070	1,769.65	Signage
Shamrock Supply Co., Inc.	20888	728.35	Repair & Maintenance Services and/or Tools and Supplies
Shamrock Supply Co., Inc.	21071	3,556.48	Repair & Maintenance Services and/or Tools and Supplies
Shepard Brothers, Inc.	21072	7,500.66	Chemicals, Water/Wastewater Treatment
Shureluck Sales & Engineering	21073	102.23	Repair & Maintenance Services and/or Supplies
Siemens Water Technologies Corp.	21074	1,208.22	Repair & Maintenance Services and/or Supplies
SkillPath Seminars	20889	299.00	Professional Services/Engineering Design Services
Smardan Supply Company	21075	176.45	Repair & Maintenance Services and/or Supplies
Smith-Emery Company	20890	7,973.50	Professional Services/Engineering Design Services

Claims Paid From 05/01/09 to 05/15/09

Vendor	Warrant No.	Amount	Description
So Cal Gas Company	20948	26,888.10	Utilities
SoftChoice Corp.	21076	1,085.36	Computer Services
South Coast Construction Services	20891	2,750.00	Repair & Maintenance Services and/or Tools and Supplies
South Coast Environmental Co.	20887	2,135.78	Professional Services/Engineering Design Services
Southern California Edison	20752	212,997.40	Utilities
Southern California Edison	20753	62,766.35	Utilities
Southern California Edison	21077	1,513.57	Utilities
Spruce Pointe, L.L.C.	20933	6,948.30	Reconciliation User Fee Refund Program
St. Croix Sensory, Inc.	21078	870.00	Outside Laboratory Services
Steve Bubalo Construction Co.	20957	299,925.00	Construction
Stratus Environmental, Inc.	21079	4,100.00	Professional Services
Summit Steel	21080	1,145.68	Repair & Maintenance Services and/or Supplies
Sunset Ford	20892	24.92	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Sunset Ford	21081	453.09	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Sunset Industrial Parts	20893	4,571.66	Repair & Maintenance Services and/or Tools and Supplies
Sunset Industrial Parts	21082	4,681.68	Repair & Maintenance Services and/or Supplies
System Tools Software, Inc.	21083	351.60	Computers, Software/Hardware
Systems Solution Company	20894	1,245.50	Security Computer Applications/Intercom Systems and Services
Target Corporation	20934	582.26	Reconciliation User Fee Refund Program
Techno Coatings	20895	4,965.00	Painting Services and Supplies
TekSystems	21084	4,680.00	Professional Services/Temporary Services
Terminix International	20896	879.00	Pest Control Services
Terminix International	21085	35.00	Pest Control Services
Terra Renewal, L.L.C.	20754	46,867.21	Grit & Screenings Disposal
TestAmerica Ontario	21086	878.00	Laboratory Services & Supplies
The Orange County Register	21087	85.59	Books and Publications
The Standard Insurance Company	20897	2,691.91	Disability Insurance
The Training Clinic	21096	3,336.30	Training
Thermo Electron North America, L.L.C.	20898	476.54	Lab Parts & Supplies
Thermo Electron North America, L.L.C.	21088	287.61	Lab Parts & Supplies
Think Services, Inc. DBA HDI	21089	1,495.00	Professional Organizations Meeting/Training/Membership
Thomas V. Gerlinger	21090	5,000.00	Professional Services - Ocean Monitoring
Thompson Industrial Supply, Inc.	20899	2,812.19	Repair & Maintenance Services and/or Supplies
Thompson Industrial Supply, Inc.	21091	7,913.06	Repair & Maintenance Services and/or Supplies
Tiano Construction	20900	8,150.00	Facilities, Maintenance, Services & Supplies
T-Mobile	21092	106.77	Telecommunications
Tony's Lock & Safe Service & Sales	20901	128.94	Repair & Maintenance Services and/or Supplies
Tortuga Pool Services	21093	310.00	Miscellaneous Services
Townsend Public Affairs	21094	7,500.00	Professional Services - Advocacy
Traffic Control Service, Inc.	21095	170.00	Safety, Security, Health Equipment, Supplies, and Services
Tremco Incorporated	20902	680.00	Repair & Maintenance Services and/or Supplies
Truck & Auto Supply, Inc.	20903	10.95	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Truck & Auto Supply, Inc.	21097	105.45	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Tule Ranch/Magan Farms	20949	96,082.74	Biosolids Management
U Line	20904	357.52	Miscellaneous Parts and Supplies

Claims Paid From 05/01/09 to 05/15/09

Vendor	Warrant No.	Amount	Description
Ultra Scientific	20905	419.12	Laboratory Services & Supplies
Union Bank of California	20958	836,929.91	Construction, Retention
Unisource Worldwide, Inc.	21098	690.56	Paper & Office Supplies
United Pacific Services, Inc.	20906	17,067.51	Groundskeeping
United Pacific Services, Inc.	21099	745.00	Groundskeeping
United Parcel Service	20907	134.92	Parcel Services
United Parcel Service	21100	103.81	Parcel Services
United Power Service, Inc.	21101	170.23	Lab Parts & Supplies
United States Postal Service	21102	5,000.00	Postage
US Equipment Co., Inc.	20908	1,996.90	Repair & Maintenance Services and Supplies
US Peroxide, L.L.C.	20755	152,518.43	Chemicals, Water/Wastewater Treatment
US Peroxide, L.L.C.	21103	5,866.21	Chemicals, Water/Wastewater Treatment
Valin Corporation	21104	555.13	Electrical/Electronic Equipment, Parts & Repairs
Valley Power Systems, Inc.	21105	1,115.00	Repair & Maintenance Services and/or Supplies
Vapex, Inc.	20909	2,979.70	Electrical/Electronic Equipment, Parts & Repairs
Vernes Plumbing	20910	1,550.00	Plumbing Services & Supplies
Vernes Plumbing	21106	105.00	Plumbing Services & Supplies
Villa Prep & Paint	20911	15,790.00	Painting Services and Supplies
Vision Service Plan CA	20912	9,603.60	Employee Benefits
Vortex Corp.	20913	2,391.67	Repair & Maintenance Services and/or Supplies
Vortex Corp.	21107	2,931.00	Repair & Maintenance Services and/or Supplies
VWR Scientific Products	20914	3,169.92	Laboratory Services & Supplies
VWR Scientific Products	21108	1,190.41	Laboratory Services & Supplies
Waters Corporation	21109	1,519.51	Laboratory Services & Supplies
Waxie Sanitary Supply	21110	1,564.39	Janitor & Household Service & Supplies
WebNewanchor, Inc.	21111	250.00	Professional Services - Video Narration
WEF	21112	135.00	Professional Organizations and/or Meeting/Training Registration
Wells Fargo Bank	20757	486,668.10	Construction, Retention
West Coast Safety Supply Co.	20915	2,052.75	Safety, Security, Health Equipment, Supplies, and Services
West Lite Supply Company, Inc.	20916	201.73	Electrical/Electronic Equipment, Parts & Repairs
West Lite Supply Company, Inc.	21113	312.63	Electrical/Electronic Equipment, Parts & Repairs
Westport Apparatus dba Breaker Supply	21114	53.83	Electrical/Electronic Equipment, Parts & Repairs
William Doug Hauser	21124	628.15	Meeting/Training Expense Reimbursement
WorldatWork	21115	1,275.00	Training
Wumbus Corporation	20917	1,103.48	Safety, Security, Health Equipment, Supplies, and Services
Xerox Corporation	20918	233.82	Computers, Software/Hardware & Managed Services
Xerox Corporation	21116	951.98	Computers, Software/Hardware & Managed Services
Xyon Business Solutions, Inc.	21117	13,510.00	Professional Services/Temporary Services
Yale/Chase Materials Handling, Inc.	20919	287.12	Electrical/Electronic Equipment, & Electric Cart Parts & Repairs
Yale/Chase Materials Handling, Inc.	21118	172.47	Electrical/Electronic Equipment, & Electric Cart Parts & Repairs
1-800-Conference(R)	21119	94.76	Telecommunications
24 Carrots	21120	309.94	Meeting Expenses
Total Accounts Payable - Warrants		<u><u>\$ 20,565,808.77</u></u>	

Claims Paid From 05/01/09 to 05/15/09

<u>Vendor</u>	<u>Warrant No.</u>	<u>Amount</u>	<u>Description</u>
<u>Payroll Disbursements</u>			
Employee Paychecks	41815 - 41842	\$ 4,983.00	Interim Payroll - ARBA (05/01/09)
Employee Paychecks	41843 - 41904	107,434.70	Biweekly Payroll (05/06/09)
Employee Paychecks	41905 - 41905	249.50	Interim Payroll - Retro (05/05/09)
Direct Deposit Statements	170918 - 171015	15,254.00	Interim Payroll - ARBA (05/01/09)
Direct Deposit Statements	171016 - 171604	1,385,521.21	Biweekly Payroll (05/06/09)
Total Payroll Disbursements		\$ 1,513,442.41	
<u>Wire Transfer Payments</u>			
OCSD Payroll Taxes & Contributions		\$ 742,397.95	Biweekly Payroll (05/06/09)
Bank of America		36,209.59	Series 2000 A & B Refunding COPs Remarketing Fee (01/01/09 - 03/31/09)
Chase Manhattan Bank		63,631.38	Series 2000 Refunding COPs Commitment Fee (02/01/09 - 04/30/09)
Total Wire Transfer Payments		\$ 842,238.92	
Total Claims Paid 05/01/09 - 05/15/09		\$ 22,921,490.10	

Claims Paid From 05/16/09 to 05/31/09

Vendor	Warrant No.	Amount	Description
Accounts Payable Warrants			
Accent Awnings	21343	\$ 3,264.00	Repair & Maintenance Services and/or Supplies
Acoustical Material Services	21344	1,877.31	Facilities, Maintenance, Services & Supplies
AGM Electronics, Inc.	21151	10.99	Sales Tax
Ago IndustriesDBA So-Cal Sweeping	21152	2,720.00	Street Sweeping Services
Airgas Safety, Inc.	21153	10,338.55	Safety, Security, Health Equipment, Supplies, and Services
Airgas Safety, Inc.	21345	2,233.40	Safety, Security, Health Equipment, Supplies, and Services
Airgas West	21154	11.10	Laboratory Services & Supplies
AKM Consulting Engineers	21155	13,137.00	Professional Services - Dig Alert Associated Engineer
Alexander Hamilton Institute	21156	199.00	Professional Organizations Meeting/Training/Memberships
Alfa-Laval, Inc.	21346	1,798.06	Repair & Maintenance Services and/or Supplies
Allied Packing & Rubber, Inc.	21157	102.36	Repair & Maintenance Services and/or Supplies
Altrex Performance Systems	21347	200.00	Professional Organizations Meeting/Training/Memberships
American Express	21137	26,624.72	Purchasing Card Program for Miscellaneous Parts and Supplies
American Public Works Association	21348	2,825.00	Professional Organizations Meeting/Training/Memberships
American Red Cross	21349	2,700.00	Professional Organizations Meeting/Training/Memberships
American Society for Public Admin.	21350	75.00	Professional Organizations Meeting/Training/Memberships
Amtech Elevator Services	21351	1,400.00	Miscellaneous Services
Applied Industrial Technology	21158	122.34	Repair & Maintenance Services and/or Supplies
Aquatic Biosystems, Inc.	21159	359.25	Laboratory Services & Supplies
Archie Ivy, Inc.	21352	4,760.00	Facilities, Maintenance, Services & Supplies
ARGOS Technologies, Inc.	21160	138.74	Laboratory Services & Supplies
Ashbrook Corporation	21161	3,146.27	Repair & Maintenance Services and/or Supplies
AT & T California/MCI	21163	3,623.48	Telecommunications
AT & T Long Distance.	21164	1,206.01	Telecommunications
AT & T Mobility II, L.L.C.	21321	25,110.94	Telecommunications
AT & T Universal Biller	21162	1,657.34	Telecommunications
Atlas Underground, Inc.	21353	6,800.00	Repair & Maintenance Services and/or Supplies
AWSI	21354	420.00	Professional Services - DOT Program Administration
Basic Chemical Solutions, L.L.C.	21355	20,240.69	Chemicals, Water/Wastewater Treatment
Battery Specialties	21165	290.23	Batteries, Various
Bee Man Pest Control, Inc.	21356	640.00	Pest Control Services
Bell Pipe & Supply Co.	21166	3,435.39	Repair & Maintenance Supplies
BioMerieux Vitek, Inc.	21167	124.13	Laboratory Services & Supplies
Black & Veatch Corporation	21357	18,767.03	Professional Services/Engineering Design Services
Bondlogistix L.L.C.	21358	2,250.00	Professional Services - Financial
Brown & Caldwell	21322	135,182.17	Professional Services/Engineering Design Services
California Business Bank	21138	481,201.58	Construction, Retention
California Contract Commercial Designs	21168	1,370.25	Safety, Security, Health Equipment, Supplies, and Services
California Dept. of Child Support	21169	1,734.90	Judgments Payable
California Hazardous Services, Inc.	21359	3,750.00	Repair & Maintenance Services and/or Supplies
California Relocation Services, Inc.	21170	990.00	Miscellaneous Services - Moving/Relocation

Claims Paid From 05/16/09 to 05/31/09

Vendor	Warrant No.	Amount	Description
California Relocation Services, Inc.	21360	315.00	Miscellaneous Services - Moving/Relocation
Callan Associates, Inc.	21171	3,988.68	Investment Advisory Services
Cameron Welding Supply	21172	377.40	Repair & Maintenance Services and/or Supplies
Camp Dresser & McKee, Inc.	21323	27,633.79	Professional Services/Engineering Design Services
Canada Blower Co., Ltd.	21173	6,690.00	Repair & Maintenance Services and/or Supplies
Canada Blower Co., Ltd.	21361	684.30	Freight Charges
Cardlock Fuel Systems, Inc.	21174	15,857.98	Fuel Card Professional Services
Carollo Engineers	21362	10,588.46	Professional Services/Engineering Design Services
CBM Services, Inc.	21175	500.00	Facilities, Maintenance, Services & Supplies
Charles P. Crowley Co.	21176	532.28	Repair & Maintenance Services and/or Supplies
Cherry Aerospace	21363	1,675.00	Repair & Maintenance Services and/or Supplies
Circle, Inc.	21177	1,714.42	Copier Toner/Ink Supplies
City of Cypress	21364	1,120.00	Water Use
City of Fountain Valleuy	21388	410.00	Governmental Agency Fees & Charges
City of Fountain Valley	21139	28,900.74	Water Use
City of Seal Beach	21434	214.65	Water Use
City of Westminster	21365	40.88	Water Use
Clean Harbors Environmental Services	21366	10,755.21	Grit & Screenings; Hazard Waste Disposal
CMAA	21178	570.00	Professional Organizations Meeting/Training/Memberships
Coastal Traffic Systems, Inc.	21367	1,095.00	Repair & Maintenance Services and/or Supplies
Columbia Analytical Services	21179	965.00	Laboratory Services & Supplies
Connell Chevrolet\GEO	21180	110.55	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Connell Chevrolet\GEO	21368	48.19	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Conney Safety Products	21369	2,182.40	Repair & Maintenance Services and/or Supplies
Consolidated Electrical Dist., Inc.	21181	524.95	Electrical/Electronic Equipment, Parts & Repairs
Consumers Pipe & Supply Co.	21182	375.06	Plumbing Services & Supplies
Consumers Pipe & Supply Co.	21370	113.71	Freight Charges
Control Factors Seattle, Inc.	21183	1,040.00	Repair & Maintenance Services and/or Supplies
Corporate Express	21184	1,098.38	Office Supplies
Corporate Express	21371	1,482.38	Office Supplies
Corporate Image Maintenance, Inc.	21372	532.35	Janitor & Household Service & Supplies
Cortech Engineering	21185	5,721.06	Repair & Maintenance Services and/or Supplies
Counterpart Enterprises, Inc.	21373	637.82	Repair & Maintenance Services and/or Supplies
County of Orange Auditor Controller	21374	756.50	Governmental Agency Fees & Charges
County of Orange Auditor Controller	21467	630.00	Governmental Agency Fees & Charges
County of Orange Auditor Controller	21468	570.00	Governmental Agency Fees & Charges
County of Orange Auditor Controller	21469	600.00	Governmental Agency Fees & Charges
County of Orange Auditor Controller	21470	405.00	Governmental Agency Fees & Charges
County of Orange Auditor Controller	21471	630.00	Governmental Agency Fees & Charges
County of Orange Auditor Controller	21472	600.00	Governmental Agency Fees & Charges
Court Order	21232	150.00	Judgments Payable
Court Order	21244	225.00	Judgments Payable

Claims Paid From 05/16/09 to 05/31/09

Vendor	Warrant No.	Amount	Description
Court Order	21312	912.50	Judgments Payable
CR&R, Inc.	21186	945.00	Waste Disposal
CR&R, Inc.	21375	945.00	Waste Disposal
CS-AMSCO	21187	2,315.48	Repair & Maintenance Services and/or Supplies
CS-AMSCO	21324	40,780.40	Repair & Maintenance Services and/or Supplies
Culligan of Orange County	21188	55.20	Repair & Maintenance Services and Supplies
Curley Wholesale Electric, Inc.	21189	8,683.69	Electrical/Electronic Equipment, Parts & Repairs
CWEA Membership	21376	264.00	Professional Organizations Meeting/Training/Membership
CWEA Specialty Conference	21377	95.00	Professional Organizations Meeting/Training/Memberships
David's Tree Service	21190	3,600.00	Groundskeeping
David's Tree Service	21378	3,400.00	Groundskeeping
De Guelle & Sons Glass Co.	21379	760.00	Repair & Maintenance Services and/or Supplies
Desert Pumps & Parts, Inc.	21191	47.35	Repair & Maintenance Services and/or Supplies
Detector Technology	21192	1,060.00	Laboratory Services & Supplies
DLT&V Systems Engineering, Inc.	21325	36,460.94	Professional Services/Engineering Design Services
Dudek & Associates, Inc.	21326	52,402.68	Professional Services/Engineering Design Services
Dunn-Edwards Corporation	21193	76.99	Painting Services and Supplies
DWG Associates	21380	3,250.00	Professional Services
Eagle Protection of California	21194	275.00	Safety, Security, Health Equipment, Supplies, and Services
EMEDCO	21195	3,513.25	Safety, Security, Health Equipment, Supplies, and Services
Employee Benefits Specialists, Inc.	21196	11,744.99	Reimbursed Prepaid Employee Medical & Dependent Care
Employment Development Dept.	21381	356.00	Unemployment Insurance
Enchanter, Inc.	21197	3,515.00	Vessel Services - Monitoring Vessel Nerissa
Enecon Corporation	21382	4,535.00	Repair & Maintenance Services and/or Supplies
Enertech Environmental	21140	383,296.70	Biosolids Management
ENS Resources, Inc.	21198	7,000.00	Professional Services - Federal Advocacy
Environmental Compliance Inspection Svce.	21383	1,400.00	Miscellaneous Services
Environmental Resource Associates	21199	3,097.30	Laboratory Services & Supplies
Environmental Science Assoc.	21200	6,018.01	Legal Services
Environmental Water Solutions, Inc.	21201	7,079.63	Repair & Maintenance Services and/or Supplies
Environmental Water Solutions, Inc.	21384	4,930.64	Repair & Maintenance Services and/or Supplies
Equipment Specialties Co.	21202	2,487.67	Repair & Maintenance Services and/or Supplies
Everlasting Valve Company, Inc.	21203	2,014.78	Repair & Maintenance Services and/or Supplies
Ewing Irrigation	21385	400.78	Landscape Irrigation Parts & Supplies
Excelsia Corporation	21204	1,600.00	Facilities, Maintenance, Services & Supplies
Federal Express	21205	159.31	Freight Services
Federal Express	21386	54.56	Freight Services
Fisher Scientific	21206	3,744.56	Laboratory Services & Supplies
Fisher Scientific	21387	789.06	Laboratory Services & Supplies
Forester Communications	21207	515.00	Professional Organizations Meeting/Training/Memberships
Fountain Valley Paints, Inc.	21389	14.40	Painting Services and Supplies
Franchise Tax Board	21208	50.00	Governmental Agency Fees & Charges

Claims Paid From 05/16/09 to 05/31/09

Vendor	Warrant No.	Amount	Description
Franklin Covey	21390	113.77	Office Supplies
Fuller Truck Accessories	21209	1,669.36	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Future Computing Solutions, Inc.	21210	5,635.69	Computer Hardware/Software
Garratt Callahan Company	21211	4,947.14	Chemicals, Water/Wastewater Treatment
Geomatrix Consultants, Inc.	21391	8,639.00	Professional Services/Geotech & Materials Testing
Golden State Overnight Delivery Service	21212	84.60	Courier Services
Golden West Corp.	21213	5,310.00	Facilities, Maintenance, Services & Supplies
Golden West Corp.	21392	10,275.00	Facilities, Maintenance, Services & Supplies
Grainger, Inc.	21214	5,599.03	Repair & Maintenance Services and/or Supplies
Grainger, Inc.	21393	2,350.67	Repair & Maintenance Services and/or Supplies
Graphic Controls, L.L.C.	21215	539.22	Office Supplies
Graybar Electric Company	21216	1,180.24	Electrical/Electronic Equipment, Parts & Repairs
Great Western Sanitary Supplies	21217	130.50	Janitor & Household Service & Supplies
Greg Stenzel	21473	889.00	Reconciliation User Fee Refund Program
Hach c/o Ponton Industries	21394	1,582.45	Laboratory Services & Supplies
Harrington Industrial Plastics, Inc.	21218	1,148.97	Repair & Maintenance Services and/or Supplies
Health Science Associates	21395	2,353.00	Safety, Security, Health Equipment, Supplies, and Services
Hill Brothers	21141	39,677.94	Chemicals, Water/Wastewater Treatment
Hilti, Inc.	21219	2,524.81	Repair & Maintenance Services and/or Supplies
Hilti, Inc.	21396	485.28	Repair & Maintenance Services and/or Supplies
Home Depot	21220	1,293.02	Miscellaneous Parts and Supplies
Home Depot	21397	55.35	Miscellaneous Parts and Supplies
Huan Hoang Nguyen	21317	125.00	Meeting/Training Expense Reimbursement
Hub Auto Supply	21221	389.75	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Humphrey Constructors	21463	7,236.30	Construction
Hyatt Legal Plans, Inc.	21398	1,044.00	Voluntary Employee Benefit Program
Indiana Child Support Bureau	21222	290.00	Judgments Payable
Industrial Distribution Group	21223	68.38	Repair & Maintenance Services and/or Supplies
Industrial Fabrics Corp.	21327	31,581.53	Repair & Maintenance Services and/or Supplies
Innerline Engineering	21399	851.00	Professional Services - Sewerline Video Inspections
Insight Public Sector	21400	10,956.50	Computer Services
Internal Revenue Service	21224	125.00	Governmental Agency Fees & Charges
Intl. Union of Oper. Eng. AFL CIO Local 501	21225	4,820.89	Dues Deductions
Invensys Systems Inc C/O Mag	21401	1,434.40	Electrical/Electronic Equipment, Parts & Repairs
Irvine Ranch Water District	21226	46.40	Water Use
J F Shea Construction, Inc.	21336	193,902.12	Construction
J F Shea Construction, Inc.	21342	438,548.05	Construction
Jacquet West, Inc.	21474	1,570.00	Reconciliation User Fee Refund Program
Jamison Engineering Contractors, Inc.	21227	15,542.40	Professional Services/Engineering Design Services
Jamison Engineering Contractors, Inc.	21402	3,637.58	Professional Services/Repairs & Maintenance/Materials, Supplies & Equipment
JCI Jones Chemicals, Inc.	21142	179,225.21	Chemicals, Water/Wastewater Treatment
JCI Jones Chemicals, Inc.	21328	93,087.77	Chemicals, Water/Wastewater Treatment

Claims Paid From 05/16/09 to 05/31/09

Vendor	Warrant No.	Amount	Description
Jeffrey Brown	21461	125.00	Meeting/Training Expense Reimbursement
Johnstone Supply	21228	654.29	Repair & Maintenance Services and/or Supplies
Jude Brooks	21460	562.56	Meeting/Training Expense Reimbursement
Keith W. Criscuolo	21314	170.00	Meeting/Training Expense Reimbursement
Kemira Water Solutions, Inc.	21143	86,237.45	Chemicals, Water/Wastewater Treatment
Kiesel Environmental Lab	21229	50.00	Laboratory Services & Supplies
Kiewit Pacific Co.	21337	4,494,677.40	Construction
L. Johnson Painting	21230	11,830.00	Painting Services and Supplies
L. Johnson Painting	21403	1,475.00	Painting Services and Supplies
Lab Safety Supply, Inc.	21231	370.31	Laboratory Services & Supplies
Lance Soll and Lunghard	21404	1,179.45	Professional Services - Auditing
Lee & Ro, Inc.	21405	24,942.05	Professional Services/Engineering Design Services
Linda Losurdo	21316	274.67	Meeting/Training Expense Reimbursement
Los Angeles Times	21233	267.20	Books and Publications
M. T. Motor Repair (Masis V. Yegazarian)	21234	1,063.20	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Malcolm Pirnie, Inc.	21406	22,647.35	Professional Services/Engineering Design Services
Material Control, Inc.	21235	898.17	Repair & Maintenance Services and/or Supplies
McBain Instruments	21236	750.00	Repair & Maintenance Services - Microscope
McJunkin Red Man Corporation	21237	379.49	Repair & Maintenance Services and/or Supplies
McJunkin Red Man Corporation	21407	2,009.35	Repair & Maintenance Services and/or Supplies
McMaster-Carr Supply Co.	21238	2,179.67	Repair & Maintenance Services and/or Supplies
McMaster-Carr Supply Co.	21408	3,349.24	Repair & Maintenance Services and/or Supplies
Medlin Controls Co.	21239	411.48	Repair & Maintenance Services and/or Supplies
Mesa Consolidated Water District	21240	25.00	Water Use
MetLife Life Insurance Company	21329	42,860.58	Benefits
Mine Safety Appliance	21241	4,404.61	Electrical/Electronic Equipment, Parts & Repairs
Minitab, Inc.	21242	2,805.75	Computer Services
Miron Electric Construction Corp.	21338	33,300.00	Construction
Mission Abrasive & Janitorial Supplies	21243	815.90	Janitor & Household Service & Supplies
Municipal Water District of O.C.	21245	539.00	Governmental Agency Fees & Charges
Murrietta Circuits	21475	4,437.45	Reconciliation User Fee Refund Program
MWH Americas, Inc.	21330	135,646.96	Professional Services/Engineering Design Services
National Bond & Trust	21246	1,680.31	U.S. Savings Bonds Payroll Deductions
Neal Supply Co.	21247	999.97	Repair & Maintenance Services and/or Supplies
Neal Supply Co.	21409	585.98	Repair & Maintenance Services and/or Supplies
NECA	21410	297.00	Books and Publications
Neutron Products, Inc.	21248	3,139.83	Chemicals, Water/Wastewater Treatment
Newark Electronics	21249	14.65	Electrical/Electronic Equipment, Parts & Repairs
Newark Electronics	21411	5,338.84	Electrical/Electronic Equipment, Parts & Repairs
Nextel Communications	21250	135.72	Telecommunications
Niagra Plumbing	21412	95.48	Repair & Maintenance Services and/or Supplies
Nickell Metal Spray	21251	2,612.25	Repair & Maintenance Services and/or Supplies

Claims Paid From 05/16/09 to 05/31/09

Vendor	Warrant No.	Amount	Description
Nickell Metal Spray	21413	269.00	Repair & Maintenance Services and/or Supplies
Norman A. Olsson Construction, Inc.	21150	193,500.00	Construction
NRG Engine Services, L.L.C.	21252	906.42	Repair & Maintenance Services and/or Supplies
O C Tanner Recognition Company	21253	1,748.40	Service Awards
OCEA	21254	629.74	Dues Deductible
Office Depot	21414	3,929.03	Office Supplies
OfficeMax Contract, Inc./OM Workspace	21255	14,244.54	Purchase and Installation of Systems/Modular Furniture
Olin Corporation	21256	4,291.87	Chemicals, Water/Wastewater Treatment
Omega Industrial Supply, Inc.	21257	1,907.57	Janitor & Household Service & Supplies
Onesource Distributors, Inc.	21258	1,077.84	Electrical/Electronic Equipment, Parts & Repairs
Onesource Distributors, Inc.	21415	4,083.19	Electrical/Electronic Equipment, Parts & Repairs
Open Text, Inc.	21259	383.40	Computer Services
Orange Community Bank	21313	21,500.00	Construction, Retention
Orange County Business Council	21144	25,000.00	Professional Organizations Meeting/Training/Memberships
Orange County Fire Authority	21459	1,065.00	Governmental Agency Fees & Charges
Orange County Fire Authority	21476	1,065.00	Governmental Agency Fees & Charges
Orange County Sanitation District	21477	1,277.73	Petty Cash Expense
Orange County United Way	21260	60.00	Employee Contributions
Orange County Vector Control District	21416	140.80	Pest Control
Orange County Water District	21331	53,652.92	GAP Water
Orange Fluid System Technologies, Inc.	21261	1,175.83	Plumbing Parts & Supplies
Oxygen Service Company	21262	643.40	Laboratory Services & Supplies
Oxygen Service Company	21417	926.72	Laboratory Services & Supplies
Pacific Investment Management	21145	100,189.50	Professional Services/Engineering Design Services
Pacific Mechanical Supply	21263	2,838.83	Repair & Maintenance Services and/or Supplies
Pacific Sewer Maintenance	21332	29,960.06	Sewer Root Control Services
Pagentry World, Inc.	21264	534.15	American Flags
Patriot Video Productions	21418	21.75	Miscellaneous Services
Paula A. Zeller	21319	190.00	Meeting/Training Expense Reimbursement
Peace Officers Council of CA	21265	2,116.00	Dues Deductions, Supervisors & Professionals
Performance Pipeline Technologies	21419	9,430.95	Repair & Maintenance Services and/or Supplies
PL Hawn Company, Inc.	21420	544.45	Repair & Maintenance Services and/or Supplies
Plumbers Depot, Inc.	21266	2,949.75	Repair & Maintenance Services and/or Supplies
Polydyne, Inc.	21146	32,655.95	Chemicals, Water/Wastewater Treatment
Polydyne, Inc.	21333	25,930.37	Chemicals, Water/Wastewater Treatment
Primary Source Office Furnishings, Inc.	21421	592.63	Minor Equipment/Furniture & Fixtures
Primrose Ice Co., Inc.	21422	110.00	Water & Ice Services
Priority Mailing Systems, L.L.C.	21267	3,202.50	Postage/Scale Machine - Maintenance/Software Update
Project Management Institute	21423	119.00	Professional Organizations Meeting/Training/Memberships
Prudential Overall Supply	21268	1,605.44	Uniforms
Pump Engineering	21269	65.57	Repair & Maintenance Services and/or Supplies
Putzmeister America, Inc.	21270	2,575.58	Repair & Maintenance Services and/or Supplies

Claims Paid From 05/16/09 to 05/31/09

Vendor	Warrant No.	Amount	Description
R L Abbott & Associates	21424	2,000.00	Professional Services/Engineering Design Services
Radarsign, L.L.C.	21271	8,324.00	Safety, Security, Health Equipment, Supplies, and Services
Rainbow Disposal Co.	21425	3,376.48	Waste Disposal
Red Wing Shoes	21426	2,217.11	Safety, Security, Health Equipment, Supplies, and Services
Restek Corp.	21272	241.67	Laboratory Services & Supplies
Restek Corp.	21427	1,288.72	Laboratory Services & Supplies
Richard A. Castillon	21462	402.72	Meeting/Training Expense Reimbursement
RMS Engineering & Design, Inc.	21428	3,800.00	Professional Services/Engineering Design Services
Roto Rooter NOC#11	21429	510.00	Repair & Maintenance Services and/or Supplies
Royale Cleaners	21430	6.10	Miscellaneous Services
Safetycare, Inc.	21432	271.87	Safety, Security, Health Equipment, Supplies, and Services
Safety-Kleen	21431	161.86	Repair & Maintenance Services and/or Supplies
Sancon Engineering, Inc.	21147	154,281.93	Repair & Maintenance Services
Santiago A. Escobar	21315	327.99	Meeting/Training Expense Reimbursement
SARBS-CWEA	21273	50.00	Professional Organizations Meeting/Training/Memberships
SCAMIT	21433	90.00	Professional Organizations Meeting/Training/Memberships
Scottel Voice & Data, Inc.	21274	506.79	Telecommunications
SGS Testcom, Inc.	21275	3.82	Computer Hardware and Services
Shamrock Supply Co., Inc.	21276	4,341.00	Repair & Maintenance Services and/or Tools and Supplies
Shamrock Supply Co., Inc.	21435	1,518.77	Repair & Maintenance Services and/or Tools and Supplies
Shimmick Construction Co., Inc.	21339	1,357,449.57	Construction
Shureluck Sales & Engineering	21277	2,243.34	Repair & Maintenance Services and/or Supplies
Siemens Water Technologies Corp.	21278	1,335.42	Repair & Maintenance Services and/or Supplies
Silver Spur Corp.	21279	173.38	Miscellaneous Supplies
Simon L. Watson	21318	861.60	Meeting/Training Expense Reimbursement
Smardan Supply Company	21280	298.52	Repair & Maintenance Services and/or Supplies
South Coast Air Quality Management Dist.	21281	150.00	Regulatory Fees
South Coast Construction Services	21282	4,800.00	Repair & Maintenance Services and/or Supplies
Southern California Edison	21148	130,421.83	Utilities
Southern California Trane Service	21436	678.02	Electrical/Electronic Equipment, Parts & Repairs
Sparkletts	21283	2,786.40	Miscellaneous Supplies
Sparkletts	21437	4,024.20	Miscellaneous Supplies
SPEX Certiprep, Inc.	21284	51.81	Laboratory Services & Supplies
Star-Oddi	21285	6,445.00	Repair & Maintenance Services and/or Supplies
Steven Morse	21438	845.00	Professional Services - Video
Summit Steel	21286	522.00	Repair & Maintenance Services and/or Supplies
Summit Steel	21439	2,273.40	Repair & Maintenance Services and/or Supplies
Sunset Ford	21287	10.42	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Synagro West, Inc.	21288	201.44	Biosolids
Systea Scientific, L.L.C.	21289	293.79	Laboratory Services & Supplies
T & C Industrial Controls, Inc.	21440	1,119.58	Computer Hardware & Software
Tasco Pacific Fire Protection	21441	390.00	Miscellaneous Services

Claims Paid From 05/16/09 to 05/31/09

Vendor	Warrant No.	Amount	Description
Technology Resource Center, Inc.	21290	7,635.00	Professional Services - Other
Terminix International	21442	385.00	Pest Control Services
TestAmerica Ontario	21291	4,996.00	Laboratory Services & Supplies
The Bank of New York Mellon	21292	22,566.80	Quarterly Service Fee - Asset Administration
The Bank of New York Mellon	21443	1,780.61	Escrow Fee - OCIP OCSD-Liberty Mutual
The Orange County Register	21293	536.00	Books and Publications
Thompson Industrial Supply, Inc.	21294	4,138.62	Repair & Maintenance Services and/or Supplies
Thompson Industrial Supply, Inc.	21445	1,535.41	Repair & Maintenance Services and/or Supplies
Time Warner Communications	21446	51.98	Telecommunications
Tony's Lock & Safe Service & Sales	21295	130.53	Repair & Maintenance Services and/or Supplies
Tortuga Pool Services	21447	3,000.00	Miscellaneous Services
Tremco Incorporated	21296	2,460.00	Repair & Maintenance Services and/or Supplies
Tri-County Fire Equipment Co.	21444	544.71	Safety, Security, Health Equipment, Supplies, and Services
Truck & Auto Supply, Inc.	21448	697.64	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Tule Ranch/Magan Farms	21149	127,173.85	Biosolids
Tuttle Click, Inc.	21334	25,345.60	Truck Purchase - 2009 Ford F250
Ultra Scientific	21297	40.00	Laboratory Services & Supplies
Underground Service Alert of So. Calif	21298	1,587.00	Professional Services - Dig Alert Notification Service
Union Bank of America Escrow	21466	23,081.48	Construction, Retention
Union Bank of California	21340	150,827.73	Construction, Retention
Union Bank of California	21464	3,700.00	Construction, Retention
Union Bank of California	21465	21,544.69	Construction, Retention
United Parcel Service	21299	1,295.23	Parcel Services
United Power Service, Inc.	21449	1,047.42	Repair & Maintenance Services and/or Supplies
Universal Flooring Systems, Inc.	21300	4,380.00	Repair & Maintenance Services and/or Supplies
Universal Flooring Systems, Inc.	21450	1,977.00	Miscellaneous Services
US Peroxide, L.L.C.	21301	19,388.28	Chemicals, Water/Wastewater Treatment
US Peroxide, L.L.C.	21335	60,842.57	Chemicals, Water/Wastewater Treatment
USA Mobility Wireless, Inc.	21302	706.19	Telecommunications
Valin Corporation	21303	3,655.91	Electrical/Electronic Equipment, Parts & Repairs
Verizon	21304	1,527.71	Telecommunications
Verizon California	21305	1,637.14	Telecommunications
Verizon Wireless	21306	785.00	Telecommunications
Vernes Plumbing	21451	1,715.00	Plumbing Services & Supplies
Villa Prep & Paint	21307	9,240.00	Painting Services and Supplies
Villa Prep & Paint	21452	2,495.00	Painting Services and Supplies
Vision Financial Corporation	21453	432.64	Employee Voluntary Benefits
Voided Check	21320	-	-
Vortex Corp.	21308	762.73	Repair & Maintenance Services and/or Supplies
Vortex Corp.	21454	4,045.00	Repair & Maintenance Services and/or Supplies
VWR Scientific Products	21309	1,511.87	Laboratory Services & Supplies
Water Environment Research Foundation	21310	20,000.00	Capital Research Project Charter - (Trace Organic Chemicals)

Claims Paid From 05/16/09 to 05/31/09

Vendor	Warrant No.	Amount	Description
WEF	21455	132.00	Professional Organizations Meeting/Training/Memberships
WEFTEC	21456	525.00	Professional Organizations Meeting/Training/Memberships
Wells Fargo Bank	21341	499,408.60	Construction, Retention
West Lite Supply Company, Inc.	21311	64.01	Electrical/Electronic Equipment, Parts & Repairs
West Lite Supply Company, Inc.	21457	610.26	Electrical/Electronic Equipment, Parts & Repairs
Zimmerman Yacht Maintenance	21458	100.00	Autos, Trucks & Marine Equipment, Parts, Accessories & Services
Total Accounts Payable - Warrants		<u><u>\$ 10,793,999.81</u></u>	
<u>Payroll Disbursements</u>			
Employee Paychecks	41906 - 41958	\$ 112,143.96	Biweekly Payroll (05/20/09)
Employee Paychecks	41959 - 41960	208.87	Interim Payroll - Retro & IDEA (05/19/09)
Direct Deposit Statements	171605 - 172185	1,395,390.03	Biweekly Payroll (05/20/09)
Total Payroll Disbursements		<u><u>\$ 1,507,742.86</u></u>	
<u>Wire Transfer Payments</u>			
OCSD Payroll Taxes & Contributions		\$ 741,452.60	Biweekly Payroll (05/20/09)
US Bank		245,144.94	Series 2000 A & B Refunding COPs May Interest/Principal Payment
Total Wire Transfer Payments		<u><u>\$ 986,597.54</u></u>	
Total Claims Paid 05/16/09 - 05/31/09		<u><u>\$ 13,288,340.21</u></u>	

BOARD OF DIRECTORS

AGENDA REPORT

Meeting Date	To Bd. of Dir. 06/24/09
Item Number	Item Number 3

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: Lorenzo Tyner, Director of Finance and Administrative Services

SUBJECT: GANN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2009-10

GENERAL MANAGER'S RECOMMENDATION

Adopt Resolution No. OCSD 09-06, Establishing the Annual Appropriations Limit for Fiscal Year 2009-10, for the Orange County Sanitation District in accordance with the Provisions of Division 9 of Title 1 of the California Government Code.

SUMMARY

This routine annual action adopts a resolution establishing the spending limit for "proceeds of taxes" in accordance with Article XII B of the Constitution of the State of California (Section 7910 of the Government Code). The Sanitation District's annual appropriations are well below the limit.

In 1979, Proposition 4 (the Gann Initiative) was approved adding Article XIII B to the State Constitution. The provisions of this article place limits on the amount of revenue that can be appropriated by all entities of government. This initiative was designed to constrain government expenditures by placing an annual limit on jurisdictions' revenue and appropriation growth. The Appropriation Limit is based on actual appropriations during the 1978-1979 fiscal year, as increased each year using specified population and inflationary growth factors. This annual allowance growth is linked to changes in population and cost of living. The passage of Proposition 111 in June 1990 amended Article XIII B, making changes in the base year upon which the appropriations limit is based, establishing new cost of living factors and new population factors for use by local governments, and increasing appropriations not subject to the limit (primarily qualified capital outlay projects). The financial constraints of Article XIII B apply to the State, all cities, counties, special districts and all other political subdivisions.

PRIOR COMMITTEE/BOARD ACTIONS

N/A

ADDITIONAL INFORMATION

N/A

ATTACHMENTS

1. Resolution No. OCSD 09-06

RESOLUTION NO. 09-06

ESTABLISHING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2009-10 FOR THE ORANGE COUNTY SANITATION DISTRICT IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGE COUNTY SANITATION DISTRICT ESTABLISHING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2009-10 FOR THE DISTRICT IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

* * * * *

WHEREAS, Article XIII B of the Constitution of the State of California as proposed by the Initiative Measure approved by the people at the special statewide election held on November 6, 1979, provides that the total annual appropriations limit of each local government agency shall not exceed the appropriations limit of such entity for the prior year, adjusted for changes in the cost of living and population, except as otherwise specifically provided for in said Article; and,

WHEREAS, the State Legislature added Division 9 (commencing with Section 7900) to Title 1 of the Government Code of the State of California to implement Article XIII B of the California Constitution; and,

WHEREAS, Section 7910 of the Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following fiscal year pursuant to Article XIII B at a regularly-scheduled meeting or a noticed special meeting and that fifteen (15) days prior to such meeting, documentation used in the determination of the appropriations limit shall be available to the public; and,

WHEREAS, Section 7902 (a) of the Government Code sets forth the method for determining the appropriations limit for each local jurisdiction for the 2009-10 fiscal year; and,

WHEREAS, the Board of Directors wishes to establish the appropriations limit for fiscal year 2009-10 for the District.

NOW, THEREFORE, the Board of Directors of the Orange County Sanitation District DOES HEREBY FIND, RESOLVE AND ORDER:

Section 1: That it is hereby found and determined that the documentation used in the determination of the appropriations limit for the Orange County Sanitation District, for fiscal year 2009-10, was available to the public in the Finance Department of said District at least fifteen (15) days prior to this date.

Section 2: That the appropriations limit for fiscal year 2009-10 for the Orange County Sanitation District, as established in accordance with Section 7902(b) of the California Government Code is \$80,476,000 which sum is within the maximum authorized spending limitation for fiscal year 2009-10.

Section 3: That the Board of Directors of the Orange County Sanitation District, has determined that the percent change in California per capita personal income from the preceding year would be the cost of living factor to be used and the weighted average population change of the cities within the District would be the population factor to be used in calculating the Orange County Sanitation District's appropriations limit for the Fiscal Year 2009-10.

Section 4: The determination of the appropriation limit is based upon the best and most complete information available at this time. The District reserves the right to review and re-establish a new and different limit in the event that it subsequently determines that a modification of the limitation amount is appropriate.

PASSED AND ADOPTED at a regular meeting held June 24, 2009.

Chair

ATTEST:

Clerk of the Board

BOARD OF DIRECTORS

AGENDA REPORT

Meeting Date	To Bd. of Dir. 06/24/09
Item Number	Item Number 4

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: Nick Arhontes, Director of Operations and Maintenance

SUBJECT: EMERGENCY REPAIR SERVICES TO PLANT 1 RECLAIMED WATER LINE

GENERAL MANAGER'S RECOMMENDATION

Ratify use of General Manager's purchasing authority, Resolution No. OCSD 07-04, authorizing the issuance of Change Order No. 1 to P.O. No. 71076-OS to Jamison Engineering Contractors, Inc. for emergency repairs to Plant No. 1 reclaimed water line, for an additional amount of \$61,259.91 for a total amount not to exceed \$136,259.91.

SUMMARY

- On Sunday March 1, 2009 an underground 12-inch diameter reclaimed water line at Plant No. 1 failed. Operations declared the repair an emergency as the isolation affected parts of the plant and the OCWD GWR process that needed the water supply to remain online.
- On Monday March 2, 2009 Jamison Engineering was redirected from another water line repair at Plant No. 2 to repair the Reclaimed water line at Plant No. 1. Emergency repairs were made and additional repair work was done on an urgent basis.
- The repair work included excavation in the middle of the west perimeter road, locating the leak using closed circuit cameras, rerouting the pipeline, and pressure grouting the area to stabilize the soils that had un-stabilized by the release of the water underground. The engineered repair work also brought this underground system up to current standards. The system was originally installed in 1990.

PRIOR COMMITTEE/BOARD ACTIONS

March 2009: Operations Committee was verbally notified the emergency repair was needed with an initial estimated cost of \$75,000.

May 2009: Board Chair was notified that the final repairs would exceed \$100,000.

ADDITIONAL INFORMATION

None

OPERATIONS COMMITTEE

AGENDA REPORT

Meeting Date 06/03/09	To Bd. of Dir. 06/24/09
Item Number 2	Item Number 7

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: Nick Arhontes, Director of Operations and Maintenance

SUBJECT: 2008-2010 ASSET MANAGEMENT PLAN

GENERAL MANAGER'S RECOMMENDATION

Receive and file the 2008-2010 Asset Management Plan prepared by Sanitation District staff.

SUMMARY

- OCSD has completed our third Asset Management Plan (AMP), which has been updated and improved on the 2006 AMP. This continues to be a staff driven effort.
- The 2008-2010 AMP is 131 pages and includes a summary of the state of OCSD's assets, anticipated long term asset replacement and rehabilitation costs, a summary of risk exposure due to asset failures, and target levels of service for the agency.
- A copy of the Executive Summary from the Plan is attached. A presentation will be provided at the August Board meeting to familiarize the Board Members with the contents of the Plan and its recommendations.
- If you would like a CD or hard copy, please contact Penny Kyle at 714 593-7130. The report will also be posted on OCSD's website www.ocsd.com.

PRIOR COMMITTEE/BOARD ACTIONS

December 2006 - Receive and file the 2006 Asset Management Plan

ADDITIONAL INFORMATION

None

ATTACHMENTS

Executive Summary



Asset Management Plan 2008-2010

Executive Summary

Introduction

The Orange County Sanitation District (OCSD) asset management program is a staff driven program and starting in December 2002 the OCSD Board adopted their first “Asset Management Strategic Plan and Framework Analysis” (Strategic Plan). The Strategic Plan staff’s recommended defined the Asset Management mission for OCSD as; *“to create and acquire, maintain, rehabilitate, replace and augment these valuable wastewater assets in the most cost effective (lowest life cycle cost) sustainable manner at the level of service required by present and future generations of regulators and customers at an acceptable level of risk.”*

OCSD has taken several steps to sustain this mission since the Strategic Plan was adopted. This has included the development and implementation of many different asset management tools to obtain better information to make better decisions. The most recent effort in FY 08-09 will include working with both the Water Environmental Research Foundation (WERF) and American Water Works Association Research Foundation (AwwaRF) on research programs to develop advance asset management tools and establish standards for bench marking utilities in North America. This will help other water and wastewater utilities and provide improved asset management tools for OCSD’s use.

One of the most important asset management tools OCSD created was an Asset Management Plan. The first one was completed in FY 05-06. OCSD has continued to develop this document to better understand its short-term and long-term business obligations related to the assets that it currently owns and will own as facilities expand. It also reveals how the business decisions related to these assets will affect the ability to sustain the asset performance and consequently sustain the mission of cost-effective services to customers. OCSD has traditionally performed many of these tasks across the organization; however prior to June of 2005, the results of this work had never been compiled into a single document to allow the organization to clearly understand the overall business ramifications.

Recent improvements

As part of an ongoing asset management and business planning processes within OCSD the following efforts continue:

- Asset Management Plan has just undergone a two-year revision:
 - Modeling information was re-run. This allowed for tables, figures and text to be updated and includes valuable rate planning information, which the Finance department utilized this fiscal year.
 - Asset Management System Summaries data was updated for both plants. This is at the process level and looks at condition, demand vs. capacity, function, reliability, and business efficiency, which complement the Engineering Department Master Plan updating effort;

- ▶ Collaboration efforts with WERF initiated in FY 06-07 to advance asset management among wastewater utilities will result in the development of the following tools:
 - Public communication tools that can be utilized to inform decision-makers and ratepayers on the need for strategic asset management and infrastructure investment.
 - Best appropriate practices for asset management, as well as development of case studies that can use to learn how to implement WERF's Strategic Asset Management tools when completed.
 - Development of tools for decision analysis and implementation of asset management practices. This includes a cost tool and a refined gap tool that helps utilities to compare their asset management practices to those of other utilities. These tools will allow agencies to benchmark against each other.
 - Develop models for predicting the remaining asset life for both above and below-ground assets. This will complement the risk-based modeling approach used to date for OCSD Collections System condition assessment and Closed Circuit T.V. programs;
- ▶ Future participation with AwwaRF to expand on the efforts of the WERF Asset Management advancement efforts. This effort will focus on key asset data for water and wastewater utilities, which will result in the establishment of data standards.
- ▶ The Risk Plan developed in FY 06-07 continues to be a tool for the Executive Management Team, which provides an ongoing process for managing organizational risk;
- ▶ The Condition Assessment Guidelines developed in FY 06-07 continues to be a resource for staff to perform condition assessment of our plants, facilities and collection systems;
- ▶ The Capital Improvement Program (CIP) validation process developed for determining if there is a business case for performing new proposed capital projects continues to be utilized in the evaluation and the justification process for new projects requests. This encompasses performing a confidence level rating and business risk exposure analysis on each project.

Levels of Service

For the FY 05-06 Asset Management Plan, OCSD developed a summary of its present and future Levels of Service requirements using the international triple bottom line categories. The international triple bottom line is a decision making process that takes into account environmental, social and economical factors. This documented the measurable outcomes, or key performance indicators that OCSD is committed to meeting. In FY 06-07, these performance categories were modified to be consistent with OCSD Core Strategies. This placed additional importance on OCSD environmental responsibilities as demonstrated with the new OCSD strategic categories: Environmental Stewardship, Wastewater Management, Business Principles, and Workplace Environment. In FY 07-08 OCSD executive management refined the goals for these categories and gained the support of the Board of Directors by involving them in the process and obtaining their approval. Overall OCSD Levels of Service will increase significantly as a result of its large capital improvement program. This will result in millions of dollars in increased maintenance and operations annual costs due to these future changes.

Some of the major Levels of Service that will or have changed include:

- ▶ Adopting 100% Secondary Treatment Standards by Dec 31, 2012
- ▶ Adopting a sustainable Biosolids program by March 30, 2011
- ▶ Increasing water reclamation to 70 mgd for OCWD GWRS
- ▶ Limit off-site odor impact to the OCSD fence-line by Dec 31, 2015
- ▶ Fire and Safety Code Compliance

Inventory of Assets

Understanding the characteristics of all of our assets is critical to our future success. Our assets can generally be split between two main groups: Collection System – the assets responsible for the collection and transfer of sewage from the cities to the treatment plants, and; Treatment and Disposal – the assets that treat the sewage and dispose of the treated effluent and byproducts. The support facilities are contained in these groupings.

The following charts present the investment history in both of these systems and the age profile of these assets.

Figure E1 – Collection System (Weighted Average Age)

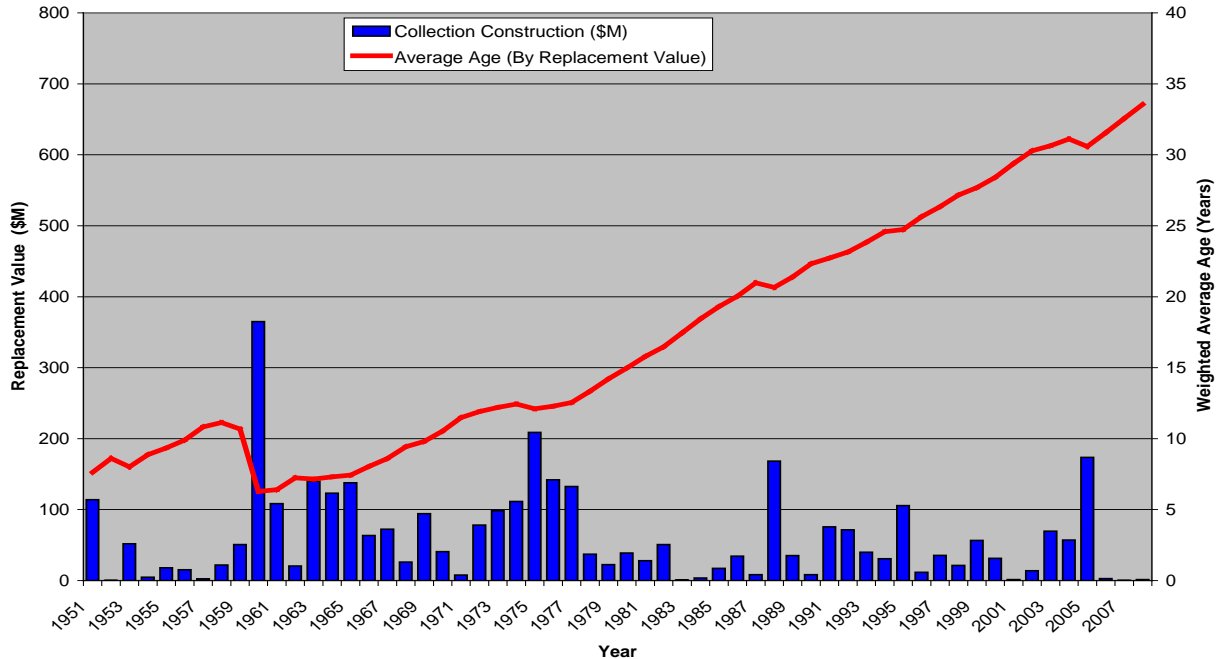
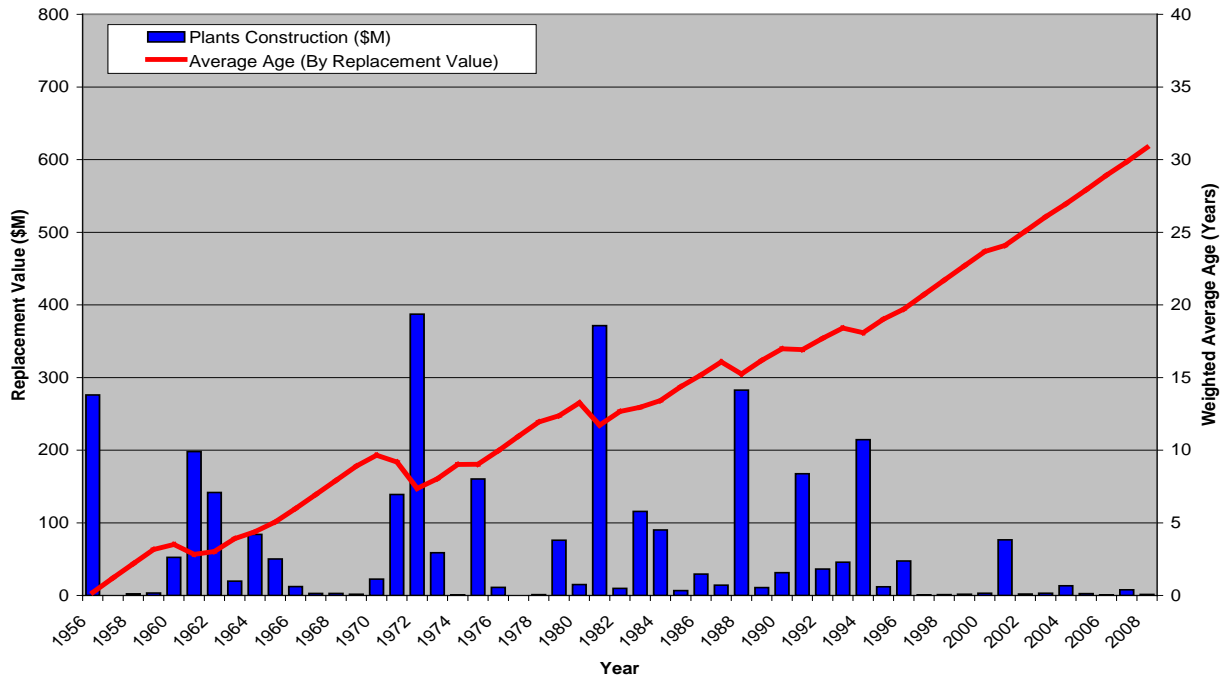


Figure E2- Treatment Plants (Weighted Average Life)



This average age and value of the assets OCSD own is increasing steadily over time. The asset replacement obligation is rising, and as a consequence, OCSD needs to be planning for decreased capital projects. This is in regard to capacity expansion and increased renewal expenditures in the future relative to past expenditure levels. More focus will need to be given to ensure that appropriate operation and maintenance strategies are being applied that consider the different ages of assets being maintained.

Asset Valuation

The replacement valuation for all of OCSD’s assets has been updated. The table below presents the current replacement and depreciated values of OCSD’s assets. The replacement value represents the cost in December, 2007 dollars to completely rebuild all the assets to a new condition. The depreciated value is the book value of the assets based on their age, which is a prediction of their current condition. The current replacement value is estimated to be \$6.26B, which compares to the 1998 prediction of \$2.03B, which was based on original purchase cost. This will increase by December, 2012 to approximately \$7.1B when the existing three billion dollar Capital Improvement Program are completed. The major reasons for this increase are all the new assets added to the asset register and the increased replacement costs due to now having to performing construction in a metropolitan Orange County oppose to what use to be a rural one.

Valuation	Collection ¹	Plants	Total
Replacement Value (\$B)	3.14	3.12	6.26
Depreciated Value (\$B)	1.79	1.67	3.46

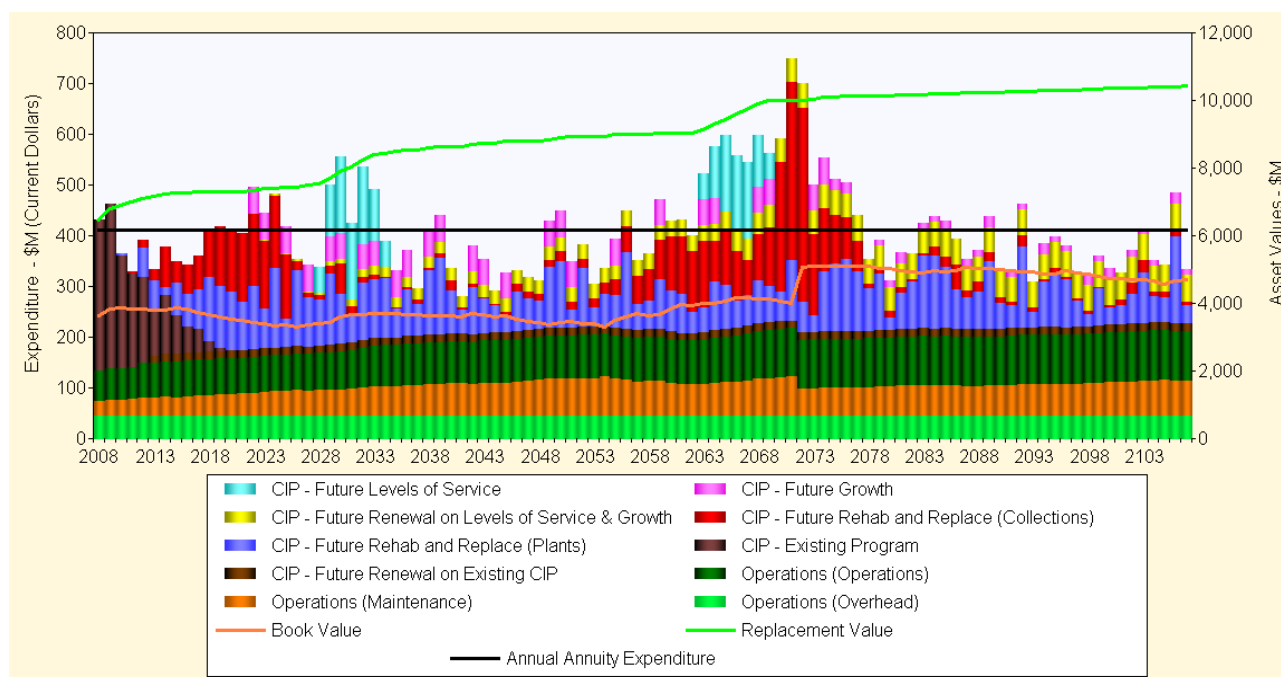
¹ Includes 406 miles of regional interceptor and trunk sewers, 28 miles of force main, 16 off-site pumping facilities, and the 176-miles of local gravity sewers.

Planned Expenditure

A computer model was utilized to produce the future expenditure projections in this Asset Management Plan. This model was used to perform a series of calculations on information related to the current and future OCSD assets. The following chart is the result of the modeling work undertaken, including current and predicted future Capital Improvement Program projects and operations (including maintenance), improved understanding of asset condition and asset life. The model formula's were reviewed and updated by staff to improve the model output of information.

The flat black line in Figure E3 is the average of all the future cash flows, which represents the average expenditure (\$411M current value worth) required by OCSD for each of the next 100 years. The actual annual expenditure will vary depending of the actual work required. At present the expenditure is greater due to the accelerated CIP program thru December 2012, however, additional income in the future will also be required to pay back the capital that is currently being borrowed. With the addition of new assets and existing aging assets the O&M costs will continue to rise.

Figure E3 – OCSD Expenditure Total Future Predicted Cash Flow



Future Funding Requirements

The predicted overall expenditure in future years will not “drop off” as dramatically as previously predicted in 2013 after the current Capital Improvement Program winds down. This means that pressures on rate increases are likely to grow more than previously anticipated in the past. Fully funding the O&M replacement and rehabilitation costs of the assets will mean that the likely scenario for OCSD rate increases will necessitate greater-than-inflation rate increases over the next 20 years.

Recommendations

It is recommended that OCSD:

- ▶ Continue to be selective of the Capital Improvement Program projects based on economic justification and risk presented to OCSD in order to free up available C.I.P funds and operating resources to concentrate on other areas of greatest risk;
- ▶ Continue to validate future maintenance program and workload with a view toward investing in maintenance where it will defer capital investments. Some observations have indicated that an increase in maintenance expenditures could result in deferred capital investments and a reduction in life-cycle costs (this is especially relevant for civil assets). Also, an increased understanding of the future maintenance costs associated with capital projects will help to identify the potential impacts on the maintenance program and its staffing and services needs;
- ▶ Continue to improve the existing data standards processes, data collection program, and support staff training needs and workforce development to accomplish this effort;
- ▶ Continue the effort to implement an information system strategy to ensure that this data collection and data flow is stored and recovered / adjusted to suit the reality for planning and needs to optimizing future asset management decision making;
- ▶ Continue the implementation of optimizing workload allocation / justification / prioritization system for all Engineering, Operations and Maintenance activities;
- ▶ Identify and implement ways to solicit customer expectations while working to try and to avert or reduce the cost impacts of current and future levels of service. This would include impacts on capital facilities needs and resulting operating costs;
- ▶ Review management strategies and design guidelines with a view to considering appropriate redundancy requirements in regard to acceptable risk levels as well as improved materials and commodity systems to lower the need for labor and services input.

Next Steps

A number of improvement tasks have also been identified over the next 5 years to improve the overall accuracy and coverage of the Asset Management Plan. This includes completing Business Risk Exposures for the asset system summaries, and using more accurate data as it is collected for the models.

Future editions of the Asset Management Plan are critical to the work OCSD staff is planning for improving its overall asset management performance. Many of the improvements to future Asset Management Plans will derive from other work that is planned to be undertaken across the organization as guided by staff's asset management steering committee. Sustainability and cultural organizational change are important issues for the Asset Management program, and they need to be well managed in alignment with triple bottom line categories. This needs to be kept in mind. This will ensure the ongoing improvement in stewardship of the OCSD assets. The ongoing need to support workforce development and training are components of other OCSD initiatives.

OPERATIONS COMMITTEE

AGENDA REPORT

Meeting Date 06/03/09	To Bd. of Dir. 06/24/09
Item Number 3	Item Number 8

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: Nick Arhontes, Director of Operations and Maintenance

SUBJECT: AWARD OF CORROSION MANAGEMENT STAFFING SUPPORT
SERVICES SPECIFICATION NO. CS-2009-413BD

GENERAL MANAGER'S RECOMMENDATION

- a) Approve an agreement with Corpro Companies, Inc. for Corrosion Management Staffing Support Services, Specification CS-2009-413BD, for the period July 1, 2009 through June 30, 2010, for a total annual amount not to exceed \$793,480.00, with four one-year renewable options; and,
- b) Approve an annual contingency of \$79,348.00 (10%).

SUMMARY

- Staff recommends that the District continue to utilize two to four with an average of three full-time (40 hours per week) service providers to support the Corrosion Management Program and its backlog. The Corrosion Management program is currently staffed with one full time equivalent (F.T.E.) Senior Engineer and two contract staff through Human Resource's temporary staffing contract.
- Staff recommends the procurement of a single contract to provide this staff because the requirements of the Corrosion Management Program have long term multi-year objectives, and hiring District staff is not feasible at this time. This will allow for improved efficiency. The pace of the work and task assignments are at staff's direction.

PRIOR COMMITTEE/BOARD ACTIONS

- None

ADDITIONAL INFORMATION

- Management of corrosion is a critical part of the services that the District provides to protect public health and the environment and manage its assets properly. In 2002, District staff determined that a program to improve control, prevention and prediction of corrosion would improve the District's efficiency and effectiveness. As a result, the board approved SP-68-1, Corrosion Management.

- The objective of Corrosion Management is to implement and maintain a comprehensive program to manage the corrosion of the District's assets. The program includes performing assessments for programmatic needs, identifying corrosion risk, conducting condition assessments, developing alternative evaluations and maintenance strategies, and developing support documents to implement the preferred alternatives. The ultimate goal of Corrosion Management is to optimize life extension and life-cycle costs for the District's assets while maintaining an acceptable level of service.
- Performing tasks as outlined in Corrosion Management requires a collaborative effort by experienced staff. The District solicited proposals for this work on April 10, 2009. The District received proposals from Amvigor Engineering Services, Corpro Companies, Inc., JDH Corrosion Consultants, Inc., Project Partners, and V&A Consulting Engineers, Inc.
- A five-member panel reviewed, evaluated, and ranked the proposals based upon the following categories: qualifications, related experience and references, proposed staffing and project organization. Staff reviewed and ranked the proposals on March 19, 2009, and Corpro Companies, Inc. was the top-ranked proposer. District staff has favorable experience with Corpro Companies, Inc. based on current work.

Evaluator	Consultant				
	Corpro	Project Partners	V&A	Amvigor	JDH
Reviewer A	832	600	546	429	527
Reviewer B	772	720	636	649	577
Reviewer C	872	490	566	459	487
Reviewer D	772	690	616	609	607
Reviewer E	842	670	556	609	437
Total Score	4090	3170	2920	2755	2635
Ranking	1 of 5	2 of 5	3 of 5	4 of 5	5 of 5

This Purchase Agreement complies with authority levels of the Sanitation District's Delegation of Authority. The selection process was conducted in accordance with the Sanitation District's adopted policies and procedures. This item has been budgeted under SP-68-1, Corrosion Management: Section 8, Page 83.

Award Date: 06/24/09

Contract Amount: \$793,480

Contingency: \$79,348

OPERATIONS COMMITTEE

AGENDA REPORT

Meeting Date 06/03/09	To Bd. of Dir. 06/24/09
Item Number 4	Item Number 9

Orange County Sanitation District



Misc. &
Support Projects

FROM: James D. Ruth, General Manager
Originator: Jim Herberg, Director of Engineering

SUBJECT: FY 2009-2010 Sponsorship of the Center for Demographic Research

GENERAL MANAGER'S RECOMMENDATION

Approve Amendment No. 1 to the Memorandum of Understanding with California State University, Fullerton Auxiliary Services Corporation, Center for Demographic Research, for the period of July 1, 2009 through June 30, 2010, for \$71,000, for a total amount not to exceed \$244,671.

SUMMARY

The Center for Demographic Research (CDR), located at California State University Fullerton, develops demographic and related information for Orange County. Since 1996, CDR has been supported by sponsoring agencies, including the Orange County Sanitation District (Sanitation District). The Sanitation District uses CDR information to develop flow projections, to project revenues from connection fees, and to assess capacity needs for sewer conveyance and treatment facilities.

PRIOR COMMITTEE/BOARD ACTIONS

April 2007 – Approved the FY 2007-2008 and FY 2008-2009 sponsorship fee in an amount not to exceed \$173,671.

ADDITIONAL INFORMATION

The Center for Demographic Research produces core demographic products such as the "Orange County Progress Report," "Orange County Projections" and census, and employment data by traffic analysis zone (TAZ). Recognizing the importance of local area expertise in developing demographic projections and associated products, a number of agencies sponsor CDR: the County of Orange, the Orange County Transportation Authority, the Orange County Council of Governments, the Orange County Sanitation District, the Transportation Corridor Agencies, the Municipal Water District of Orange County, and the Orange County Water District.

The 2006 Memorandum of Understanding established Sanitation District sponsorship fees at \$55,001 for 2006-2008, \$57,198 for 2007-2008, and \$61,472 for 2008-2009. This amendment establishes the Sanitation District fee at \$71,000. The increase makes up for the loss of two CDR sponsors for FY 2009-2010.

This item complies with authority levels of the Sanitation District's Delegation of Authority. This item has been budgeted. (Line item: Section 5, Page 6).

PMc:sa

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OPERATIONS COMMITTEE

AGENDA REPORT

Meeting Date 06/03/09	To Bd. of Dir. 06/24/09
Item Number 5	Item Number 10

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: Nick Arhontes, Director of Operations & Maintenance

SUBJECT: ELECTRONIC OPERATIONS AND MAINTENANCE MANUAL (EOMM),
PROJECT SP-53

GENERAL MANAGER'S RECOMMENDATION

Approve Amendment No. 1 to the Professional Services Consultant Agreement with Black and Veatch for the Electronic Operations and Maintenance Manual Project, Specification No. CS-2006-290BD, (SP-53), for an additional amount of \$1,295,000 increasing the total contract amount from \$1,807,000 to a total amount not to exceed \$3,102,000.

SUMMARY

- The current project is to develop and implement a new electronic system for managing Orange County Sanitation District's operating procedures, maintenance manuals, and reference documents. The new system will provide a central electronic library to be used and maintained by the Operations and Maintenance (O&M) department. The information stored is to include both treatment plants and the collection facilities.
- The District's current National Pollution Discharge Elimination System (NPDES) Permit requires that facility documentation be kept updated and that staff be trained in its use. Documentation includes operations and maintenance (O&M) manuals, standard operating procedures (SOPs) and equipment manuals. If this is not done, there is a risk of being fined \$10,000/day.
- In 2006, Black and Veatch was selected thru a competitive request for proposal process to develop a prototype electronic O&M manual. The prototype consists of a framework for finding information through keyword search or screen navigation. The structure is organized by plant then by process, then by sub-process. Four of the plant's fifty-five processes have been populated with their baseline information and data. These include the new trickling filters and the existing Biosolids Dewatering facility at Plant 1, and the Ocean Outfall Booster Station (OOBS) and the South Scrubber Complex at Plant 2.

- The current Black & Veatch team has satisfactorily executed the first phase of the development and implementation of the project constructing and demonstrating the working prototype on the Sanitation District's intranet to our satisfaction. The Black & Veatch team possesses an in-depth and unique knowledge of the intricacies of the software package and EOMM's structure; this makes Black & Veatch the best firm to provide support services for completing the baseline manual for the two plants. Black & Veatch will be adding staff to their existing team for the work covered under this Amendment. The level of service provided by this proposed team will be an increase as compared to their current work. This is desired so that we can complete this work in February 2011. Using these services as compared to adding District staff is the desired alternative at this time. Staff recommends awarding this Amendment.

PRIOR COMMITTEE/BOARD ACTIONS

- December 2006 – Approval of Professional Service Consultant Agreement with Black & Veatch for the development and implementation of a prototype electronic Operations and Maintenance Manual for an amount of \$1,807,000.
- August 2002 – Approval of Professional Consulting Services Agreement with Brown & Caldwell to prepare an Operations & Maintenance Manual Needs Assessment Study for an amount not to exceed \$392,000.

ADDITIONAL INFORMATION

This amendment complies with authority levels of the Sanitation District's Delegation of Authority. This item has been budgeted. The project's remaining budgeted funds will be used for this amendment.

Over several years, numerous capital projects constructed new facilities and rehabilitated old ones, mandating a review of the Sanitation District's operation and maintenance manuals and procedures. Plant O&M Manual & SOP Project - Phase 1, SP-53 was established in fiscal year 1999-00 to address the issue. The project was to assess the condition of the Sanitation District's existing O&M manuals, standard operating procedures (SOP's) and the needs of a management system. The project was also to include evaluation of electronic systems on the market and development of a scope of work (SOW) and cost estimate for such a management system. The project's budget was \$800,000. For the following year, 2000-01, the project's scope and budget was revised to include the development and implementation of such an electronic management system. The project would develop the framework for the electronic management system. The project's budget totaled \$4,000,000. As the project proceeded, the budget was further revised for 2008-09, reducing the total amount to \$3,750,000.

The assessment (gap analysis) was completed in 2004. The assessment involved evaluation of approximately 150 existing O&M Manuals and SOPs, equipment library, laboratory and safety procedures, development of format guidelines, and review of available computer systems (both hardware and software) on the market. The assessment also provided a design scope and cost estimate for a comprehensive program and system associated with developing, maintaining, updating and accessing the various operating manuals, procedures and document processes throughout the Sanitation District. The assessment substantiated the need for the Sanitation District to develop a District wide, readily accessible, centralized and user-friendly O&M manual. The manual would need to be easy to use from the standpoint of periodic review of content for relevance, editing, additions and/or deletions, and general use to learn or refresh an operator's knowledge of the processes.

The framework developed by Black and Veatch (B&V) was to include populating four (4) of the approximately 55 process areas within the two plants. At the time this project was formulated it was believed that in subsequent years, Sanitation District staff would continue the development and population of data into the EOMM. However, the O&M department's trial in a fifth process area has had limited success. Staff members were tasked, in addition to their normal duties, with developing and populating the O&M manual with data for their area of operations. This proved to be an ineffective use of time as they were unable to have the time necessary to completely focus on authoring in an office setting without risking the demands of their usual work load out in the process areas of the Plants to assure Permit compliance. If done in this manner, the overall process would take an extraordinarily long period of time to complete the EOMM.

Black and Veatch has competently completed the tasks of scanning and organizing the volumes of paper documents in our Operations Library, developing the electronic framework for the manual, populating four process areas of this manual and training users, authors and reviewers of the manual. In addition, the manual has been well received by the users and will assist in the knowledge transfer and retention of operational process knowledge when completed.

To ensure the delivery of work on a compacted schedule, the two current project principles will remain committed to the success of this project's deliverables. Due to the size and schedule of this project, the firm will also add additional staff resources, as necessary to assist with the completion of the tasks. Black & Veatch's Operations Technology Department consists of O&M and Lab personnel who will also be available, as needed, to assist in the completion. This level of commitment ensures that the current key team members will not be removed or reassigned to another project, during the time frame of the project, ensuring the District that the project will be successful.

Completion of the work stated above is expected to be in February 2011. However, additional work will be required to incorporate O&M manuals from secondary treatment facilities not yet completed, as well as projects in the collections facilities. It is also anticipated that further refining and verifying of the information populated into the sites will be necessary for quality assurance and quality control. One full time District staff

person will be needed in a future budget as an EOMM Program Manager to complete this additional work and for continual, on-going maintenance of the EOMM program.

Award Date: 12/06	Original Contract amount:	\$1,807,000	Contingency:	\$0
Award Date: 06/24/09	Amendment amount	\$1,295,000	Contingency:	\$0
	Total Contract Amount:	\$3,102,000	Contingency:	\$0

NJA/JF/DH/MF

OPERATIONS COMMITTEE
AGENDA REPORT

Meeting Date 06/03/09	To Bd. of Dir. 06/24/09
Item Number 6	Item Number 11

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: James D. Herberg, Director of Engineering
Project Manager: Wendy T. Sevenandt

SUBJECT: POWER MONITORING AND CONTROL SYSTEMS,
JOB NO. J-33-3

GENERAL MANAGER'S RECOMMENDATIONS

1. Approve a contingency increase of \$70,441 (5%) to the Professional Design Services Agreement with Black & Veatch Corporation, for Power Monitoring and Control Systems, Job No. J-33-3, for a total contingency of \$307,388 (25%); and,
2. Authorize staff to negotiate a Professional Construction Services Agreement with Black & Veatch Corporation for construction support services for said project.

SUMMARY

- Power Monitoring and Control Systems, Job No. J-33-3, installs electrical monitoring and control equipment at Plant No. 1. These systems will protect the plant from power outage problems and will reduce recovery time when problems do occur.
- Black & Veatch is providing preliminary design and design services for this project, for a total amount not to exceed \$1,408,823.
- During the design phase, the number of devices and signals that need to connect to the Power Monitoring and Control System increased. Additional work is needed to define the construction sequence and constraints and add temporary power requirements to the specifications. Additional contingency funds are needed for an amendment to complete the design due to the increased work effort by Black & Veatch. A contingency increase of 5% of the design cost is needed for the added work effort.
- Staff recommends negotiating construction support services with Black & Veatch.
- The construction contract is scheduled to be awarded in February 2010.
- Staff is requesting authorization to negotiate the agreement now so that contractual documents can be approved in conjunction with award of the construction contract.

PRIOR COMMITTEE/BOARD ACTIONS

February 2007 – Approved a Professional Design Services Agreement with Black & Veatch to provide engineering services for Power Monitoring and Control Systems, Job No. J-33-3. Black & Veatch was selected in a competitive selection process.

ADDITIONAL INFORMATION

The purpose of this project is to provide a Power Monitoring and Control System which will protect the plants from power outage problems and will reduce the recovery time when problems do occur. The system will monitor and control the electrical distribution systems to better utilize our generation capacity during Southern California Edison power outages which will reduce the potential of spills. The system will provide increased safety to electrical maintenance staff by allowing operation of medium voltage and low voltage circuit breakers from a remote location.

Black & Veatch is preparing the plans and specifications for this construction contract. In May 2008, the General Manager approved Amendment No. 1 to Black & Veatch's design Professional Design Services Agreement (PDSA) for work discovered during the pre-design phase amounting to 95% of the approved contingency which was set at 20%. Additional work discovered during the design process requires an additional 5% amount to be added to the design contract contingency. The additional contingency funds in the amount of \$70,441 for this request are within the project budget.

This additional work is related to increasing the number of devices and signals to be connected to the Power Monitoring and Control System. Operations staff would have difficulty operating and controlling the power distribution system without the inclusion of these additional items into the system. With the design formulated, the construction sequence and constraints can be defined. The project team has now identified a temporary power requirement that must be added to the contract. Additional effort is needed to detail the construction sequence and constraints and temporary power requirements to keep the plant functioning while the power is intermittently interrupted in various areas of the plant during construction.

Black & Veatch has performed well during the design. As the engineer of record and based on demonstrated performance, staff recommends continuing Black & Veatch's services on this project during construction.

This action complies with authority levels of the Sanitation District's Delegation of Authority. No funds are requested with this action. This project has been budgeted in the Fiscal Year 2009-2010 CIP budget update.

**Award Date: 02/28/07
06/24/09**

Contract Amount: 1,408,823

**Contingency: 20%
5%
25%**

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OPERATIONS COMMITTEE
AGENDA REPORT

Meeting Date 06/03/09	To Bd. of Dir. 06/24/09
Item Number 7	Item Number 12

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: James D. Herberg, Director of Engineering
Project Manager: Wendy T. Sevenandt

SUBJECT: POWER MONITORING AND CONTROL SYSTEMS,
JOB NO. J-33-3

GENERAL MANAGER'S RECOMMENDATIONS

1. Authorize staff to negotiate Amendment No. 1 to the Professional Design Services Agreement with DLT&V Systems Engineering for software programming services for Power Monitoring and Control Systems, Job No. J-33-3; and,
2. Authorize staff to negotiate a Purchase Agreement with Wonderware as a sole source provider for software for Power Monitoring and Control Systems, Job No. J-33-3.

SUMMARY

- Power Monitoring and Control Systems, Job No. J-33-3, installs electrical monitoring and control equipment at Plant No. 1. These systems will protect the plant from power outage problems and will reduce recovery time when problems do occur.
- DLT&V Systems Engineering is preparing the programming standards and templates for this project for a total amount not to exceed \$308,015. Staff recommends negotiating programming services with DLT&V due to their expertise with the software and programming standards and Orange County Sanitation District's (Sanitation District) need to supplement their programming staff for this project.
- The existing software used for Central Generation automated control is Wonderware. Staff recommends negotiating a sole source purchase of Wonderware software to allow compatibility with the Central Generation control system and plant-wide data historian.
- The construction contract is scheduled to be awarded in February 2010.
- Staff is requesting authorization to negotiate the agreement now so that contractual documents can be approved in conjunction with award of the construction contract.

PRIOR COMMITTEE/BOARD ACTIONS

December 2008 – Approved a Professional Design Services Agreement with DLT&V to provide programming software standards for the Power Monitoring and Control Systems project, Job No. J-33-3.

ADDITIONAL INFORMATION

Background

The purpose of this project is to provide a Power Monitoring and Control System which will protect the treatment plants from power outage problems and will reduce the recovery time when problems do occur. The system will monitor and control the electrical distribution systems to better utilize our generation capacity during Southern California Edison power outages which will reduce the potential for sewage spills and process upsets. The system will provide increased safety to electrical maintenance staff by allowing operation of medium voltage and low voltage circuit breakers from a remote location.

Since the Central Generation plants make power available to the Treatment Plants, the electrical distribution systems will be integrated into a single electrical Supervisory Control and Data Acquisition (SCADA) system and include Power Monitoring and Control. The Central Generation control system and electrical SCADA system will use the Wonderware software platform provided by the Job No. J-79-1 project. Job No. J-33-3 will expand the system to include Power Monitoring and Control throughout Plant No. 1 using the Wonderware software platform.

The communication network for the Power Monitoring and Control Systems, Job No. J-33-3, will be installed under a public works construction contract to be awarded in February 2010. This contract will provide the power monitors, fiber optics, circuit breakers, Programmable Logic Controllers (PLCs) with its associated Unity software, and other minor physical components.

A Human Machine Interface (HMI) is needed to allow communication by staff with all the PLCs and power monitors installed by the contractor. The HMI is the method by which staff interfaces with the monitoring and control system. The HMI requires servers, workstations, software, and programming of the software.

Software

Based on the past selection of Wonderware for the process historian and the Central Generation control system under other projects, Wonderware is recommended as the software for the Power Monitoring and Control System for the entire electrical distribution system. Wonderware would be a sole source procurement necessary to maintain seamless integration and preserve compatibility and continuity with the existing Central Generation control system. The software would be purchased directly by the District and not by the contractor for Job No. J-33-3. The cost of the software is anticipated to not exceed \$150,000.

Programming

The Power Monitoring and Control System software requires programming. The software includes Wonderware software for the HMI and Unity software for the PLCs. Programming standards provide a framework to assist programmers with creating uniform, well-documented, high quality software which provides a predictable and consistent interface for Operations staff. Standardized control system software assures the reliability and safety of the control system and facilitates efficient maintenance and management. DLT&V was hired in a competitive selection process to produce programming standards for the Wonderware software and Unity software.

Typically, the Sanitation District staff provides the programming for all construction contracts. The Sanitation District staff is committed to performing the programming for many other projects and cannot take on this additional work to meet the current schedule. Alternatives would be to include the programming in the construction contract or directly hire a programmer to supplement Sanitation District staff. It would be advantageous for DLT&V to perform the programming since they will have developed all the elements for the software standards and templates for the new software. DLT&V would be uniquely qualified since they were responsible for software standards development. The learning curve for the programming would be limited and more likely to fit the construction schedule, and they would perform in line with Sanitation District requirements. Including the programming in the construction contract for bid does not guarantee a programmer that is familiar with Wonderware and the new software standards, templates, and Sanitation District requirements. DLT&V would likely have to be contracted to provide training for the contractor's programmer if the contractor did not subcontract with DLT&V.

Another advantage of removing the programming effort from the construction contract for the Job No. J-33-3 project is the ability to work on software development earlier. The programming effort could start as early as August and be independent of the construction phase. If DLT&V performs the programming under an amendment to the existing agreement, the construction contract could be bid earlier than February 2010, and possibly as early as October 2009.

This action complies with authority levels of the Sanitation District's Delegation of Authority. No funds are requested with this action. This project has been budgeted in the Fiscal Year 09-10 CIP budget update.

Award Date: N/A

Contract Amount: N/A

Contingency: N/A

JH:WS:eh:an

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ADMINISTRATION COMMITTEE

AGENDA REPORT

Meeting Date 06/10/09	To Bd. of Dir. 06/24/09
Item Number 2	Item Number 14

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: Lorenzo Tyner, Director of Finance and Administrative Services

SUBJECT: UPDATE OF THE DISTRICT'S RECORDS MANAGEMENT POLICIES
AND PROCEDURES

GENERAL MANAGER'S RECOMMENDATION

Adopt Resolution No. OCSD 09-07, Adopting the Records Management Program Policy and Procedures, Retention Schedule and Record Series Definitions, Authorizing Destruction of Obsolete Records, and Repealing Resolution No. OCSD 08-06.

SUMMARY

The District's Records Management Program is updated annually to meet new statutory regulations and better serve the operational needs of the District. The Retention Schedule Review Committee, comprised of the Assistant General Manager, Clerk of the Board, Risk Management, General Counsel's Office, and the Records Management Specialist, has reviewed and accepted all the proposed changes.

PRIOR COMMITTEE/BOARD ACTIONS

The Board of Directors approved the last annual update for the Records Management Program in May 2008.

ADDITIONAL INFORMATION

The District's Records Management Program documents how long various types of information are to be kept, as dictated by the legal, fiscal, audit or operational needs of the District. As a public agency, there is an obligation to effectively manage and maintain the District's information, most of which is classified as public information.

Proposed changes for this update focus on the following:

Addition of two New Record Series:

- Employee Relations Files – Files involving employee rights, PIP, and Disciplinary Actions. Retention period to be Terminated + 7 years.
- Labor Relations Files – Labor/Union relations information, meet and confer notes, Memorandums of Understanding with bargaining units and

MOU Administration – Retention period to be Life of the Organization and will be combined with the existing record series, Grievance/Employee Complaints.

Delete two Record Series:

- Meeting Minutes, Board – combined with Meeting Minutes, Board Committees. Both have the same retention period of Life of the Organization.
- E-mail Backup Tapes – combined with Computer Backup Tapes and CD Masters, no need for separate record series. Retention period 90 days.

A change was approved increasing the retention period for the Record Series, IT Help Desk Tickets from 5 to 7 years, and Record Series, Video Surveillance Files from 30 days to 45 days.

Changes were approved to decrease the retention period on Bids, Unsuccessful and Bids, Unsuccessful - Board Review Required from Closed + 6 years to 2 years, in accordance with CA GC 60201 (d) (6 & 11).

Various changes were approved for existing Record Series, such as updating the Office of Record or making minor changes to the definition as requested by the business/operational unit.

If a copy of the Records Retention Schedule or Record Series Definitions is desired, please contact Juanita Skillman, Records Management Specialist at (714) 593-7129.

JDR:LT:RC:JS:lc

ADMINISTRATION COMMITTEE

AGENDA REPORT

Meeting Date 06/10/09	To Bd. of Dir. 06/24/09
Item Number 3	Item Number 15

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: Lorenzo Tyner, Director of Finance and Administrative Services

SUBJECT: TEMPORARY EMPLOYMENT SERVICES

GENERAL MANAGER'S RECOMMENDATION

- 1) Authorize the General Manager to enter into contracts for Temporary Employment Services (Specification No.CS-2009-421BD) with temporary service firms for a total amount not to exceed \$450,000 per year, for a one-year period (July 1, 2009 through June 30, 2010), with a one-year renewal option;
- 2) Approve an annual contingency of \$50,000 (11%); and,
- 3) Authorize the General Manager to add or delete such firms as necessary to meet work requirements as identified by the Human Resources Division.

SUMMARY

- Orange County Sanitation District's (OCSD) strategic staffing plan includes utilizing full-time and part-time regular employees, contract employees, and temporary employees. This report specifically focuses on temporary services employees who are utilized as a supplement to the regular workforce for accommodating workload demands and workflow fluctuations.
- The key advantage associated with temporary staffing is flexibility, since temporary employees are used for adjusting staffing levels quickly and for a limited timeframe. Temporary services are utilized for filling approved budgeted positions due to illness, vacations, leaves of absence, and vacant open positions; in addition, temporary services are also used for approved special projects and budgeted capital improvement projects (CIP) that are non-engineering related.
- In June 2004, the Board of Directors awarded contracts for Temporary Employment Services for a period of one year, renewable for a period of four years. The Board of Directors authorized staff to utilize a combination of several firms to supply temporary services to OCSD in order to provide staffing flexibility and to comply with the OCSD Purchasing Resolution. These contracts expire on June 30, 2009.

PRIOR COMMITTEE/BOARD ACTIONS

- May 26, 2004 Board Meeting - Temporary Employment Services : (1) Authorize staff to establish contracts for Temporary Employment Services, Specification No. S-2004-181BD, with temporary service firms for a one year period, July 1, 2004 through June 30, 2005, for a total amount not to exceed \$1,700,000 per year; (2) Authorize staff the option of four additional one year contract renewals, cancelable at any time, for a total amount not to exceed \$1,700,000 per year; and, (3) Authorize staff to enter into these contracts with temporary service firms, as identified by the Human Resources Department, with the authorization to add or delete such firms as necessary to meet District work requirements.

ADDITIONAL INFORMATION

The proposed FY09/10 Operating budget for temporary services is \$325,000. Based upon staffing needs inputs from all departments, an additional \$125,000 is projected for CIP temporary services. The Operating budget and CIP budget account for projected temporary services expenditures of \$450,000. A \$50,000 increase has been added to the projected budget as a contingency fund for unplanned staffing needs that adversely impact OCSD staffing resources such as Leaves of Absences (LOA's), promotions, and separations of employment. The contingency fund is being requested based on prior committee actions mentioned above where staff had to request periodic increases for the use of temporary services for CIP projects. This was due to CIP projects being initiated and approved by the Board during the fiscal year; however, appropriate staffing was not pre-planned during the initial budget process.

There are approximately 17 temporary employees currently assigned to OCSD working predominantly on Information Technology, Engineering and Contracts assignments. Information Technology utilizes temporary staffing to support streamlining and automating of processes throughout the agency so that budgeted headcount does not need to be increased; in addition, the appropriate technical specialists can be utilized to augment existing skill sets as needed and for a limited time. The Contracts division is utilizing temporary staffing to help support the full time staff due to the high amount of CIP projects that OCSD currently has underway.

OCSD currently utilizes 11 temporary services agencies to provide temporary workers on an as-needed basis to accomplish OCSD work requirements. The cost of a temporary employee includes the temporary's hourly rate. A mark-up rate is the "payment" to the temporary agency to cover the benefits provided to the temporary worker and overhead costs of the temporary agency. The mark-up rates for the current temporary agencies utilized by OCSD range from 30% to 70%.

Temporary staffing utilization has remained consistent over the past five years due to CIP related temporary employment services, which are charged directly to an approved CIP project identified in the budget. These services are included in the individual project budgets. At the May 2004 meeting, the Board Approved the FY04/05 authorization at \$1,700,000 because of costs and projections due to capital improvement projects. Due to the ongoing nature of CIP related work, these costs are projected to remain constant over the next few years.

OCSD anticipates utilizing additional technical agencies in the future to meet departmental needs; therefore, staff is requesting authorization to enter into similar temporary services agreements with other providers without having to return to the Board to approve each additional staffing agency. Human Resources staff interviews each temporary agency prior to entering into a contract for services to ensure administrative requirements are met for doing business with OCSD. Temporary agencies work with Purchasing to sign applicable forms and agree to the proper insurance and employment practices prior to entering into a contract with

OCSD. The contract includes specific information related to work hours, billing rates, invoicing and payment, confidentiality, etc.

The following is a list of current Temporary Employment Agencies under contract with OCSD:

Accounting Options: (General, Accounting)
Aerotek Inc.: (General, Engineering, Laboratory)
AppleOne Employment Services: (General)
Hill International, Inc.: (Contract Services)
Material and Contract Services - Procurement Services Associates: (Contract Services)
On Assignment - Lab Support: (Laboratory)
SpeakTECH: (Technical)
TekSystems: (Technical)
VLSystems: (Technical)
Xyon Business Solutions: (Technical)

Award Date: 06/24/09

Contract Amount: \$450,000/year

Contingency: \$50,000/year (11%)

JDR:LT:JR:RS:lc

ADMINISTRATION COMMITTEE

AGENDA REPORT

Meeting Date 06/10/09	To Bd. of Dir. 06/24/09
Item Number 4	Item Number 16

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: Lorenzo Tyner, Director of Finance and Administrative Services

SUBJECT: WASTEWATER RATES FOR SAWPA DISCHARGE

GENERAL MANAGER'S RECOMMENDATION

Adopt Resolution No. OCSD 09-08, Establishing Use Charges for the 2009-10 Fiscal Year Pursuant to the Wastewater Treatment and Disposal Agreement with the Santa Ana Watershed Project Authority.

SUMMARY

Currently, OCSD invoices Santa Ana Watershed Project Authority ("SAWPA") on a quarterly basis for the wastewater discharge we receive from the SARI line. Annually, the rates for flow, biochemical oxygen demand (BOD), and total suspended solids (TSS) are calculated based upon the fiscal year budget for treatment and disposal costs and the 1996 Wastewater Treatment and Disposal agreement. The rates calculated for each constituent for Fiscal Year 2009-10 for wastewater discharge are:

FLOW	\$168.27
BOD	\$258.11
TSS	\$383.12

The 2009-10 rates are a 3.45% increase over the FY 2008-09 rates due to a 3.45% increase in the treatment and disposal costs in the proposed FY 2009-10 Budget. These rates are separate from the rates charged for additional capacity purchases by SAWPA.

PRIOR COMMITTEE/BOARD ACTIONS

- June 25, 2008 - Board Adopted Resolution No. OCSD 08-09, Establishing Use Charges for the Fiscal Year 2008-09 Pursuant to the Wastewater Treatment and Disposal Agreement with the Santa Ana Watershed Project Authority.
- July 24, 1996 - Board Approved Wastewater Treatment and Disposal Agreement between the Orange County Sanitation District and the Santa Ana Watershed Project Authority.

JDR:LT:MW:AB:lc

ADMINISTRATION COMMITTEE

Meeting Date 06/10/09	To Bd. of Dir. 06/24/09
Item Number 5	Item Number 17

AGENDA REPORT

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: Lorenzo Tyner, Director of Finance and Administrative Services

SUBJECT: ESTABLISHMENT OF A PURCHASING CARD PROGRAM THROUGH
COMMERCE BANK

GENERAL MANAGER'S RECOMMENDATION

Adopt Resolution OCSD 09-09, Authorizing Certain District Officers to Execute Documents Necessary to Obtain Purchasing Card Accounts with Commerce Bank, N.A.

SUMMARY

Commerce Bank, N.A. (Missouri) ("Commerce Bank") proposes to provide Visa or MasterCard purchasing cards for the use of Orange County Sanitation District ("OCSD") staff members, to be used under the direction of those delegated by OCSD Board of Directors, and in conformity with OCSD's existing purchasing resolution, Resolution No. OCSD 07-04. The use of purchasing cards is a well-established procedure for local government purchases. Below are some of the benefits of this program:

- Automate Payments – The Commerce Bank Purchasing Card Program allows the District to perform a "commercial card accounts payable run" that allows the payment to suppliers on a per invoice basis, truly automating the AP process.
- Reduce Check Usage – The use of the Commerce Bank Purchasing Card Program will reduce processing up to half the number of accounts payable checks thereby reducing check processing costs.
- Monthly Revenue Share – Commerce Bank has agreed to rebate the District approximately 120 basis points of the total payment value of all purchases made utilizing their purchasing card program, depending on the actual volume of payments. Commerce Bank has reviewed \$112.8 million of vendor payments made by the District over the past year and has determined that of the larger payments made; at least \$30 million of these payments were to vendors who accept MasterCard or Visa for payment. Based on this analysis, they estimate the District would be rebated approximately \$360,000 to \$480,000 on an annual basis.

PRIOR COMMITTEE/BOARD ACTIONS

None.

JDR:LT:MW:lc

ADMINISTRATION COMMITTEE

AGENDA REPORT

Meeting Date 06/10/09	To Bd. of Dir. 06/24/09
Item Number 6	Item Number 18

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: Lorenzo Tyner, Director of Finance and Administrative Services

SUBJECT: AMENDMENT TO EXCESS WORKERS COMPENSATION PROGRAM

GENERAL MANAGER'S RECOMMENDATION

Approve an amended Memorandum of Understanding to the California State Association of Counties Excess Workers' Compensation Program effective March 6, 2009, in a form approved by General Counsel.

SUMMARY

The Sanitation District is a member of the California State Association of Counties Excess Insurance Authority's ("CSAC EIA") Excess Workers' Compensation Program, which is guided by a Memorandum of Understanding ("MOU"). In March 2009, the EIA's Board approved an amendment to the MOU which (1) somewhat modifies when certain automatic dividends may be paid to members (80% confidence level); and, (2) somewhat modifies a time-period requirement (three consecutive policy periods) before a member can participate in a dividend or be assessed. If the amended MOU is not signed, CSAC EIA will consider the failure to sign as withdrawal from the Program.

This MOU pertains to dividends or insurance premium rebates paid back to the District and has no additional cost impact to the District.

PRIOR COMMITTEE/BOARD ACTIONS

- March 28, 2007 - The Board approved a previous amendment to the Excess Workers Compensation MOU.
- June 25, 2003 - The Board originally approved the Sanitation District's entry into the CSAC EIA Excess Workers Compensation program.

ATTACHMENT

1. Memo from CSAC EIA Chief Operating Officer

JDR:LT:MW:RK:lc



March 30, 2009

ACTION REQUIRED BY AUGUST 1, 2009

To: Members, Excess Workers' Compensation (EWC) Program
From: Gina Dean, Chief Operating Officer
Subject: Amendment to Excess Workers' Compensation Program MOU

At the meeting on March 6, 2009, the EIA Board of Directors approved amendments to the EWC Program Memorandum of Understanding (MOU). The amendments were to: 1) eliminate the provision for automatic dividends to be declared on amounts over 90% confidence level upon closure of a policy period, and 2) require a member to be in the EWC Program for a period of time to participate in a dividend or an assessment. For more details and the background on these amendments, please refer to the memorandum circulated to the members regarding the proposed amendments dated October 15, 2008 (also posted on the EIA's website under latest news at www.csac-eia.org).

The amendments to the MOU were circulated to all members of the Program and the County Counsels for review and comment prior to the Board's action. One additional change was made by the Board following a suggestion received through that process. The suggestion was to modify Section 5(c) to include assessments in the provision which says that new members shall become eligible for a dividend upon participation for three consecutive policy periods (not less than 24 months).

Enclosed is a clean version of the amended MOU along with two signature pages, for execution by the members. From the EIA's standpoint, the designated representative to the EIA has authority to sign the amended MOU on behalf of the member. However, you may have internal procedures which require approval by your governing board even though the amendments approved by the Board are non-controversial in nature.

Members must execute the amended MOU by August 1, 2009. Failure to execute the amended MOU by August 1st will be tantamount to **withdrawal from the Program** at the next renewal, which is July 1, 2010. Upon execution of the amended MOU, please return one of the signed original signature pages to our office. Please let us know if you have any questions or need additional assistance.

Enclosures

3017 Gold Canal Drive, Rancho Cordova, CA 95670 • (916)631-7363 • FAX (916)631-7112 • www.csac-eia.org

EXECUTIVE COMMITTEE:

Peter W. Huebner President Sierra County	Lance Spósito Vice President Santa Clara County	Peggy Scroggins Colusa County	Ron Harvey Contra Costa County	Larry Moses East Bay Regional Park District	Ron Grassi El Dorado County	Scott Schimke Golden State Risk Mgmt. Authority	James Brown Merced County	Robert Meacher Plumas County	Jim Sessions Riverside County	David L. Dolener Stanislaus County
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Adopted: March 5, 1993
Amended: October 4, 1996
Amended: October 6, 2006
Amended: March 6, 2009

MEMORANDUM OF UNDERSTANDING EXCESS WORKERS' COMPENSATION PROGRAM

This Memorandum of Understanding is entered into by and between the CSAC Excess Insurance Authority (hereinafter referred to as the "Authority") and the participating members who are signatories to this Memorandum.

- 1. Joint Powers Agreement.** Except as otherwise provided herein, all terms used herein shall be as defined in Article 1 of the Joint Powers Agreement Creating the CSAC Excess Insurance Authority (hereinafter referred to as "Agreement"), and all other provisions of the Agreement not in conflict with this Memorandum shall be applicable.
- 2. Annual Premium.** The participating members, in accordance with the provisions of Article 14(b)(2) of the Agreement, shall be assessed an annual premium for the purpose of funding the Excess Workers' Compensation Program (hereinafter referred to as the "Program"). Annual premiums shall include expected losses for the policy period, including incurred but not reported losses (IBNR), as well as a margin for contingencies based upon a confidence level as determined by the Board of Directors of the Authority (hereinafter Board), and adjustments, if any, for a surplus or deficit from all program policy periods. In addition, the premium shall include program reinsurance costs and program administrative costs, plus the Authority's general expense allocated to the Program by the Board for the next policy period.
- 3. Cost Allocation.** Each participating member's share of annual premium shall be determined pursuant to a cost allocation plan as described in Article 14(b)(2) of the Agreement. The Board approved cost allocation plan is attached hereto as Exhibit A and may be amended from time to time by an affirmative vote of the majority of the Board representing the members participating in the Program.
- 4. Dividends and Assessments.** The Program shall be funded in accordance with paragraph 2 above. In general, the annual premium, as determined by the Board, will be established at a level which will provide adequate overall funding without the need for adjustments to past policy period(s) in the form of dividends and assessments. However, should the Program for any reason not be adequately funded, except as otherwise provided herein, pro-rata assessments to the participating members may be utilized to ensure the approved funding level for those policy periods individually or for a block of policy periods, in accordance with the provisions of Article 14(b)(3) of the Agreement. Pro-

rata dividends will be declared as provided herein. Dividends may also be declared as deemed appropriate by the Board.

5. Closure of Policy Periods. Notwithstanding any other provision of this Memorandum, the following provisions are applicable:

- (a) Upon reaching ten (10) years of maturity after the end of a program period, that period shall be "closed" and there shall be no further dividends declared or assessments made with respect to those program periods except as set forth in paragraph 6(a), below;
- (b) Notwithstanding sub-paragraph (a) above, the Board may take action to leave a policy period "open" even though it may otherwise qualify for closure. In addition, the last ten (10) policy periods shall always remain "open" unless the Board takes specific action to declare any of the last ten (10) policy periods closed.
- (c) Dividends and assessments (other than as outlined in paragraph 6(a), below) shall be administered to the participating members based upon the proportion of premiums paid to the Program in "open" periods only. For purposes of administering dividends and assessments pursuant to this sub-paragraph, all "open" policy periods shall be considered as one block. New members to the Program shall become eligible for dividends and assessments upon participating in the Program for three consecutive policy periods (not less than 24 months). Participating members who withdraw from the Program prior to the three year policy period restriction are still eligible for any assessments that arose out of the policy years they participated in the Program.

6. Declaration of Dividends. Dividends shall be payable from the Program to a participating member in accordance with its proportionate funding to the Program during all "open" policy periods except as follows:

- (a) A dividend shall be declared at the time a program period is closed on all amounts which represent premium surcharge amounts assessed pursuant to Article 14(b)(3) of the Agreement where the funding exceeds the 80% confidence level. This dividend shall be distributed based upon each member's proportionate share of assessment paid and accrued to the policy period being closed.

7. **Memorandum of Coverage.** A Memorandum of Coverage will be issued by the Authority evidencing membership in the Program and setting forth terms and conditions of coverage.
8. **Claims Administration.** Each participating member is required to comply with the Authority's Underwriting and Claims Administration Standards (including Addendum A - W.C. Claims Administration Guidelines) as amended from time to time, and which are attached hereto as Exhibit B and incorporated herein.
9. **Late Payments.** Notwithstanding any other provision to the contrary regarding late payment of invoices or cancellation from a Program, at the discretion of the Executive Committee, any member that fails to pay an invoice when due may be given a ten (10) day written notice of cancellation.
10. **Disputes.** Any question or dispute with respect to the rights and obligations of the parties to this Memorandum regarding coverage shall be determined in accordance with the Joint Powers Agreement Article 31, Dispute Resolution.
11. **Amendment.** This Memorandum may be amended by two-thirds of the CSAC Excess Insurance Authority's Board of Directors and signature on the Memorandum by the member's designated representative who shall have authority to execute this Memorandum. Should a member of the Program fail to execute any amendment to this Memorandum within the time provided by the Board, the member will be deemed to have withdrawn as of the end of the policy period.
12. **Complete Agreement.** Except as otherwise provided herein, this Memorandum constitutes the full and complete agreement of the members.
13. **Severability.** Should any provision of this Memorandum be judicially determined to be void or unenforceable, such determination shall not affect any remaining provision.
14. **Effective Date.** This Memorandum shall become effective on the effective date of coverage for the member and upon approval by the Board of any amendment, whichever is later.
15. **Execution in Counterparts.** This Memorandum may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the undersigned have executed this Memorandum as of the date set forth below.

Dated: 3/6/2009



CSAC Excess Insurance Authority

Dated: _____

Member Entity: _____

ADMINISTRATION COMMITTEE

AGENDA REPORT

Meeting Date 6/10/09	To Bd. of Dir. 6/24/08
Item Number 7	Item Number 19

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: Lorenzo Tyner, Director of Finance and Administrative Services

SUBJECT: ANNUAL RENEWAL OF THE DISTRICT'S MAJOR OPERATIONAL
INSURANCE PROGRAMS FOR FY 2009-10

GENERAL MANAGER'S RECOMMENDATION

- 1) Renew the District's Excess General Liability for the period July 1, 2009 through June 30, 2010, in an amount not to exceed \$ 370,498.
- 2) Renew the District's Excess Workers' Compensation Insurance for the period July 1, 2009 through June 30, 2010 at a rate not to exceed .0028 (estimated premium of \$180,687 based on estimated 2009-10 payroll).
- 3) Renew the District's All-Risk Property and Flood Insurance for the period July 1, 2009 through June 30, 2010, in an amount not to exceed \$468,394.
- 4) Renew the District's Boiler & Machinery Insurance Program for the period July 1, 2009 through June 30, 2010, in an amount not to exceed \$19,000.

SUMMARY

The District budget provides funds for the renewal of the following four major insurances for the District's operations:

- 1) Excess General Liability Insurance
- 2) Excess Workers' Compensation
- 3) All-Risk Property and Flood insurance
- 4) Boiler & Machinery insurance

Our broker will be present at the Committee meeting to give us the latest pricing, with the recommendations above based on "not to exceed" numbers which may be improved upon by the time of the meeting. The insurance industry describes the current environment as "hardening." Property and boiler rates are up 12%, so staff is recommending higher deductibles to the extent feasible to keep costs at the 2008 level. Workers Compensation rates are roughly stable but actual costs will go up somewhat because premiums are based on payroll. Excess Liability rates are stable. Earthquake coverage is still too expensive to be cost-effective.

PRIOR COMMITTEE/BOARD ACTIONS

- June 2008 Board Meeting - The Board approved renewal of the above four policies for the period July 1, 2008 through June 30, 2009.

ADDITIONAL INFORMATION

1) Excess General Liability Insurance Program

The District's Excess General Liability Insurance Program is currently provided through the California Municipal Excess Liability Program ("CAMEL") and its new sister program, the Alliant National Municipal Liability Program ("ANMAL"). The District has participated in the CAMEL program since FY 1996-97.

This program currently provides the District with a \$30 million policy of comprehensive coverage for municipal liability, bodily injury and property damage, and personal injury. The program was structured to also include Employment Practices, and Public Officials Errors & Omissions coverage. The \$30 million coverage is per occurrence, with a self-insured deductible of \$250,000 per occurrence and \$500,000 deductible for employment practices claims. Since 1997, the Employment Practices portion of coverage was enhanced from a \$2 million sub-limit, to the full \$30 million policy limit.

The actual insurance coverage currently consists of two separate layers. The first layer is the "Basic" \$10 million program with self-insured retention of \$250,000. The second layer consists of \$20 million of coverage in excess of the first layer of \$10 million.

The "not to exceed" recommendation above is for an amount that is the same as approved by the Board in 2008.

2) Excess Workers' Compensation Insurance

The District's Excess Workers' Compensation insurance coverage is with the California State Association of Counties Excess Insurance Authority ("CSAC EIA"). This is the sixth year the District has participated in this program or its predecessor. The coverage expires on June 30, 2009. The District's Excess Workers' Compensation Program currently provides so-called "Statutory" (unlimited) coverage with a self-insured retention (SIR), or deductible of \$500,000.

The "not to exceed" rate is .0028, very close to last year's rate of 0.002748, for an increase of less than 2%. Since the premium itself is based on final payroll, the District will not know the exact final premium until the year is over.

The District's use of Excess Workers' Compensation insurance dates back to 1989-90. At that time, the Fiscal Policy Committee approved a self-insured retention (SIR), or deductible, of \$250,000, for such coverage.

Due to the hardening of the workers' compensation market, this deductible was raised to \$500,000 beginning in FY 2002-03 through a policy with Employers Reinsurance Corporation (ERC) that provided coverage to \$25 million with a self-insured retention (SIR), or deductible of \$500,000.

Some additional risk may be associated with the CSAC EIA joint powers authority in that a premium surcharge can be assessed to individual members if an unusually large number of losses were to occur outside of the actuarial evaluation estimates. However, historically the CSAC EIA premiums for excess workers compensation have been so much less than competing quotes available to the District that if even there were a surcharge, the cost might still continue to be cheaper.

3) All-Risk Property and Flood Insurance

The District's All-Risk Property and Flood Insurance Program ("Property Insurance") expires June 30, 2009. The All-Risk insurance program provides for comprehensive coverage for most of the District's real and personal property regarding virtually all perils including fire, flood, and business interruption.

The District previously carried earthquake insurance as part of its Property Insurance, but in the last few years earthquake insurance has been impossible to obtain or not cost-effective. Currently, the District has earthquake insurance only in connection with some of its buildings under construction.

The District's current Property Insurance limits are \$1 billion for most perils other than flood and earthquakes, and \$175 million for flood, with many sub-limits for various situations. In order to reach \$1 billion in limits, the District's broker had to arrange for nearly a dozen different layers of insurers. The Self-Insured Retention ("SIR") is \$25,000 per occurrence for most types of losses.

For eleven consecutive years, the District's Property Insurance has been with a nationwide joint purchase property insurance program called Public Entity Property Insurance Program (PEPIP), one of the world's largest property programs. It is important to note that this joint purchase property insurance program offers the purchasing power of numerous large public entities without the pooling or sharing of coverages or losses.

The "not to exceed" recommendation is for an amount that is the same as the Board approved in 2008. Staff plans to purchase a higher deductible to keep the cost stable.

4) Boiler & Machinery Insurance

Staff recommends the annual renewal of Boiler & Machinery insurance coverage for the District covering the period from July 1, 2009 through June 30, 2010. The Boiler & Machinery insurance program provides comprehensive coverage for loss caused by machinery breakdown and explosion of steam boilers or other covered process equipment, including damage to the equipment itself and damage to other property caused by covered accident.

The District's current Boiler & Machinery insurance program provides coverage (\$100 million per occurrence/ with deductibles ranging from \$25,000 to \$350,000) for losses caused by covered machinery breakdown (e.g., motors, steam turbines, digesters, co-gen engines). Damages to the equipment, as well as damages to other property and improvements caused by the machinery breakdown, are covered by the boiler & machinery insurance. This program augments the District's all-risk property insurance that covers perils such as fire and flood.

The "not to exceed" premium is 12% higher than last year, although staff will attempt to purchase a higher deductible, if that is possible, to keep the cost stable. Although the "not to exceed" premium is 12% higher than last year, costs have come down over the years to the extent that the "not to exceed" 2009 premium is still 33% lower than the Sanitation District paid in 2006.

JDR:LT:MW:RK:lc

ADMINISTRATION COMMITTEE

AGENDA REPORT

Meeting Date 06/10/09	To Bd. of Dir. 06/24/09
Item Number 8	Item Number 20

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: Lorenzo Tyner, Director of Finance and Administrative Services

SUBJECT: PROPOSED REVISIONS TO FY 2009-10 OPERATING, CAPITAL, DEBT/COP SERVICE, AND SELF-INSURANCE BUDGETS

GENERAL MANAGER'S RECOMMENDATION

Approve the proposed revisions to the Operating, Capital, Debt/COP Service and Self-Insurance Budgets for FY 2009-10, as follows:

	<u>Originally Adopted Budget FY 2009-10</u>	<u>Proposed Revised Budget FY 2009-10</u>
Operations, Maintenance & Working Capital	\$154,038,030	\$156,116,920
Worker's Compensation Self Insurance	535,000	718,000
General Liability and Property Self-Insurance	1,606,200	2,106,200
Capital Improvement Program	228,907,000	259,068,000
Debt/COP Service	84,297,030	77,076,280
TOTAL	<u>\$469,383,260</u>	<u>\$495,085,400</u>

SUMMARY

Developing a two-year budget increases efficiencies and provides a longer planning horizon. This update represents known revisions to the second year of the two-year budget.

The FY 2009-10 Proposed Revised Budget is enclosed for the Committee's consideration. The Budget has been presented to the Operations Committee at the regular June meeting in order to allow each Standing Committee an opportunity to review the proposal prior to the June Board meeting.

Although each Committee has had an opportunity to review the proposal, it remains the responsibility of the Administration Committee to recommend approval.

The Administration Committee is requested to recommend that the Board of Directors approve this budget.

PRIOR COMMITTEE/BOARD ACTIONS

The Board approved the FY 2008-09 and FY 2009-10 Two-Year Budget for the period July 1, 2008 through June 30, 2010, in June 2008. Budget overviews were presented to the Administration and Operations Committees in June 2009.

ADDITIONAL INFORMATION

None.

ATTACHMENTS

1. Proposed FY 2009-10 Revised Budget

JDR:LT:MW:lc

OPERATIONS COMMITTEE

AGENDA REPORT

Meeting Date	To Bd. of Dir. 06/24/09
Item Number	Item Number 22

Orange County Sanitation District

FROM: James D. Ruth, General Manager
Originator: Jim Herberg, Director of Engineering
Project Manager: Derek E. Davis

SUBJECT: PLANT 1 HEADWORKS SCRUBBER COMPLEX IMPROVEMENTS,
PROJECT NO. FE06-01

GENERAL MANAGER'S RECOMMENDATION

1. Approve Plans and Specifications for the Plant 1 Headworks Scrubber Complex Improvements, Project No. FE06-01, on file at the office of the Clerk of the Board;
2. Approve Addendum No. 1 to the plans and specifications;
3. Receive and file bid tabulation and recommendation;
4. Reject low bid received from Trinity Process Solutions, Inc., for the amount of \$364,686.17, as nonresponsive;
5. Award a contract to S.S. Mechanical Corporation, for Plant 1 Headworks Scrubber Complex Improvements, Project No. FE06-01, for an amount not to exceed \$369,676; and,
6. Approve a contingency of \$73,935 (20%).

SUMMARY

- This project will replace the existing hydrogen peroxide feed system with a new bleach feed system at the Plant No. 1 Headworks Scrubber Complex. Work elements include the installation of a new 3,900 gallon bleach storage tank, eight chemical feed pumps, chemical feed piping, and other associated miscellaneous work.
- The plans and specifications for Plant 1 Headworks Scrubber Complex Improvements, Project No. FE06-01, were completed in February 2009.
- Eight sealed bids were received on April 28, 2009. After the evaluation of the bids by the Orange County Sanitation District (Sanitation District) Evaluation Team,

Trinity Process Solutions was the apparent low bidder. However, the Bid submitted by Trinity Process Solutions, Inc. did not include the revised Bid Submittal Forms provided with Addendum No. 1. Failure to submit the correct Bid Submittal Forms results in the submission of an incorrect bid amount. Therefore, the bid submitted by Trinity Process Solutions, Inc. was deemed nonresponsive, and S.S. Mechanical Corporation was determined to be the lowest “Responsible and Responsive” bidder.

- Staff recommends awarding the contract to S.S. Mechanical Corporation, the lowest responsible and responsive bidder, for \$369,676.
- Summary information on the bid opening for Plant 1 Headworks Scrubber Complex Improvements, Project No. FE06-01, is as follows:

Project Budget	\$ 900,000
Contract Budget	\$ 500,000
Engineer’s Construction Estimate	\$ 500,000
Lowest Responsive, Responsible Bid	\$ 369,676
High Bid	\$ 516,561

PRIOR COMMITTEE/BOARD ACTIONS

N/A

ADDITIONAL INFORMATION

The contractor selection was conducted in accordance with the Sanitation District’s adopted policies and procedures.

<u>Bidder</u>	<u>Amount of Bid</u>
Trinity Process Solutions, Inc. (nonresponsive)	\$364,686.17
S.S. Mechanical Corporation	\$369,676.00
J.F. Shea Construction, Inc.	\$371,817.00
Atlas-Allied, Inc.	\$447,680.00
Kiewit Pacific Company	\$449,000.00
Environmental Construction, Inc.	\$452,600.00
Humphrey Constructors	\$482,000.00
Fleming Environmental, Inc.	\$516,561.00

This Capital Improvement Project complies with authority levels of the Sanitation District’s Delegation of Authority. This item has been budgeted (2008-2009 Budget Update, Section 8, Page 85, (FE-P1)).

Award Date: 06/24/09 Contract Amount: \$369,676 Contingency: \$73,935 (20%)

JDH:DD:ct

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